

Scrutiny Working Group Template

<p>Scrutiny Working Group: Task and Finish for Glastonbury Town Deal</p> <p><i>Scope / objectives To review the business cases as part of the Internal Assurance Process for the Glastonbury Town Deal. Complete process to be complete by 30/6/222</i></p>	<p>Group members Cllr Barkshire, Cllr Cottle, Cllr MacDougall and Cllr Taylor-Hood</p>
<p>Date & Time: 26.04.22 at 14.00 Cohort 1</p>	<p>Present: Cllr Barkshire and Cllr MacDougall Apologies: Cllr Taylor-Hood and Cllr Cottle</p>
<p>Agenda</p> <p>The purpose of this meeting was to review the business cases for 5 Projects within the Glastonbury Town Deal and discuss concerns/issues.</p> <p>Summary notes against agenda points focussing on what was agreed / areas of concern.</p> <ul style="list-style-type: none"> • As members had already received the first 5 project business cases, some initial points were raised: • A request for page numbering be added • Stakeholder analysis – some clarification and amendment on some titles of stakeholder groups • Clarification of the Green Book ‘discounting’ in the Economic Case was provided • Some grammar issues were raised and will be resolved • A point regarding inclusion of the long religious history of the Abbey was made • A question was raised as to how we would know that the capital works would be beneficial for the people of Glastonbury - that there would be jobs for local people. The support team discussed the aspects relating to land/capital/people and the multiplier effect of this sort of investment re attracting match funding and people/businesses • Also discussed whether Phosphates was an issue and support team responded regarding the Commercial aspect of the majority of the projects and therefore no negative impact • Question regarding whether we had considered the demolition of the Baily's Buildings and rebuild as an option and costings – this was discussed that option has been discounted because of the listed status. This will be clarified in the documentation • A request to refer to TIP in all cases 	

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Business Cases to be reviewed as follows:

Baily's Buildings (BB)

AB asked if we were following HMG guidelines to write the business cases. AB felt that, in the SC's, it was difficult to differentiate between the offers proposed at BB, LF and GEIH. AB also felt that the vision and objectives would read better if brought to the beginning of the document. JRS confirmed we are using HMG's template; and stated we will make some amendments to these 3 SC's so they each read differently.

LM raised the issue of the local colleges not finding the RBB conducive. TM advised that Strode College will be involved in the Farm project. Strode College is a member of GTD Board and heavily involved across a number of the projects within the GTD.

LM stated that BB are very visible in Glastonbury and this particular project is iconic and important to the town. If this looks good, it will make a difference to the town and impression to visitors, so it's important to get it right.

Some general discussion took place around the demand for usage and whether or not this would be sufficient. LM raised the public transport issue with no rail links. It was a general agreement that the project lead may be in the process of securing potential tenants and the usage can be flexible.

AB asked about the sewage works and JRS confirmed that Wessex Water have made a lot of improvements. AB also asked about the entrance to BB, which is likely to be close to the non-bricks and mortar dwellers site. JRS advised that options are being considered with a view to the entrance to BB being sited elsewhere.

A general discussion took place around the increasing cost of living and inflation and how this will impact all of the business cases. The team explained that, as we have secured a Fundraiser, there would be some efforts made to secure matched funding for a number of the projects.

The Life Factory (LF)

It was agreed by LM and AB that the SC could be more specific about the zones proposed inside the building.

LM asked whether or not Zig Zag building would be involved. The Support team advised that a lot of discussion took place to try and involve the Zig Zag building, however, the owner felt that this was not the appropriate route.

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JRS advised that the multi-agency enforcement work that is currently underway involving the nearby non-bricks and mortar dwellers does not involve the Town Deal. The potential non-bricks and mortar dwellers site will be a managed site.

Glastonbury Enterprise and Innovation Hub (GEIH)

This project is one of a number of similar within the county and will include a development kitchen for small businesses. They already have matched funding in place, and research shows that these places tend to fill up quite quickly.

LM referred the team to risk number 5 in the RR which should read 'risk that kitchen facilities do 'not' meet the needs of the intended user'.

AB referred to team to comments regarding RRI and asked for a footnote/reference to be used to be able to cross refer. TM spoke briefly about the vision for RRI which will be brought to this group for consideration within another cohort.

Glastonbury Abbey Piazza (Abbey)

AB wondered what the likelihood is of the overseas group visits getting back to the levels they were prior to Covid 19. Some general discussion took place around this; and there is some evidence of an increase in overseas visitors, however, the impact will be seen over the coming months. JRS advised the town in general, as well as this venue, would be part of the larger work taking place to promote the Mendip area through Visit Somerset. AB said it would be lovely to try and future proof this attraction.

Some discussion took place around the possibility of competing this project in phases with some matched funding being secured. The Support team confirmed this would be likely depending on the amount of funding secured.

The Enabling Project (Enabling)

AB appreciated that, due to confidentiality, the proposed site cannot be identified, however, she wondered how likely it would be to persuade the dwellers to move on. JRS advised that, as part of the work on this site, there will be separate areas for permanent and transient pitches as well as being as eco-friendly as possible.

LM queried the figure of '100% previously unemployed' as there are different figures quoted elsewhere. LM also raised the issue of the name of one of the Stakeholders. TM has made a note of this group and will address the issue.

TM advised there are some new members on the GTD Board who will be involved in the reviewing of these projects. JRS confirmed that, once MDC has gone through the Unitary process, the accountable body will be the 'new' Somerset Council.

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Agreed actions

1. Page numbering to be added and amendments made, as identified.
2. Reference to TIP to be included in all SC's.
3. BB - Amend the diagram, include in all three Business Cases and differentiate between BB, LF and GEIH.
4. GEIH – amend Risk number 5 to read 'risk that kitchen facilities do not meet the needs of the intended users'
5. Enabling – reference to one of the Stakeholders to be amended
6. A paragraph to be added to provide more context for the projects and reference to the TIP as well as more definition for the 3 projects on types of business activity to be carried out.

Items to carry forward: None

Date of next meeting:
10.05.22 10:30 to 13:30

By Microsoft Teams: Julie Reader-Sullivan