

Scrutiny Board

Thursday, 16 September 2021

Council Chamber

Mendip District Council

Cannards Grave Road

Shepton Mallet, BA4 5BT

6.30 pm

This agenda can be made available in large print and other languages including Braille. Please contact the Committee Officer for details.

Lead Officer: Tracy Aarons
Tel: 01749 341448
Email: Tracy.Aarons@mendip.gov.uk

Committee Officer: Sarah Gooding
Tel : 01749 341610
E-mail : sarah.gooding@mendip.gov.uk

Membership: Councillors:

Alison Barkshire, Adam Boyden, Nick Cottle, Michael Dunk, Philip Ham, Damon Hooton, Chris Inchley (Chair), Barbi Lund (Deputy Chair), Terry Napper, Janine Nash, Sam Phripp, Lois Rogers, Lucie Taylor-Hood and Nigel Woolcombe-Adams

Substitutes: Councillors Eve Berry, Josh Burr, John Clarke, Nigel Hewitt-Cooper, Michael Gay, Edric Hobbs and Mike Pullin.

NB: Whilst formal meetings are returning to Council premises from 7 May 2021, COVID restrictions are still in place. This means that whilst meetings will be open to the public, attendance will be limited. Meetings will be live streamed where at all possible. Please contact the Democratic Services Officer in the first instance should you wish to attend.

Notes

1. **Length of meeting** - Normally the meeting will end when all the business on the agenda has been completed. As soon as this meeting has lasted for three hours the Chair will ask members to vote on whether to end the meeting. There will be a short briefing from officers on implications but no debate on whether the meeting should end. If the vote is in favour of ending the meeting it will end immediately or at such point as the meeting agrees.
2. **Reports** – some agenda items refer to reports that have been produced. The full reports are only sent to relevant Members. If you wish to see a non-confidential report, you can access these via the Mendip District Council website at www.mendip.gov.uk. If you wish to have a hard copy of the report then Please contact the Democratic Services Officer (details on page 1 of the agenda). For members of the public requesting hard copies sent by post a charge may be raised.
3. **Declarations of Interest** – If a member of the Board/Committee or other Member of the Council present at the meeting has a personal or prejudicial interest in any agenda item during this meeting they should now declare its existence and nature publicly.
4. **Public Speaking** – At the Chair’s discretion, members of the public can participate at meetings of a Council body by making representations on any matter. The maximum time for each speaker is three minutes, with a maximum time of 20 minutes for all speakers in total. Anyone who wishes to speak must.
Either.
 - a) notify the Democratic Services Officer (details on page 1) at least three hours before the start of the meeting, or
 - b) complete the form which will be in, or immediately outside, the room where the meeting is going to take place and hand this to the Democratic Services Officer before the start of the meeting.

Items on the agenda – The public may either speak during the Public Participation agenda item or before the agenda item of interest.

Items not on the agenda - Any matters raised cannot be debated at the meeting but may be referred to a future meeting.
5. **Suggestions for Future Business** – Suggestions for future business will only be adopted if agreed by the Chair and Deputy-Chair of the meeting and if they are within the functions and delegated authority of the Council Body.
6. **Urgent Business** – To consider any other business that the Chair decides is urgent.
7. **Exclusion of the Press and Public** - The Local Government Act 1972 (LGA) allows the public to be excluded from any Council meeting during any item of business on the grounds that confidential or exempt information is likely to be disclosed. “Confidential” and “exempt” are each defined by the LGA, and there is an important difference between them. The public must be excluded from a meeting if “confidential” information is likely to be disclosed. However, if the information likely to be disclosed is “exempt,” members have discretion. They may exclude the public by passing a resolution but are not obliged to do so.
8. In accordance with the Openness of Local Government Bodies Regulations 2014 recording is allowed at all formal meetings of the authority to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. Those wishing to record proceedings should, as a courtesy, inform the chair (or Democratic Services Officer) of the committee of their intentions prior to the meeting.

In compliance with Section 100D of the Local Government Act 1972 a list of the background papers and the background papers themselves are available on request to the Democratic Services Officer.

AGENDA

- 1 6.30pm CHAIR'S ANNOUNCEMENTS**

Mobile phones should be switched to silent.
- 2 APOLOGIES FOR ABSENCE**

To receive apologies from Members who are unable to attend the meeting.
- 3 DECLARATIONS OF INTEREST** See Note 3

If a member of the Scrutiny Board or other member of the Council present at the meeting has a personal or prejudicial interest in any agenda item during this meeting, they should declare its existence and nature publicly.
- 4 PUBLIC PARTICIPATION** See Note 4

a) For items on the agenda
b) For items not on the agenda
- 5 PREVIOUS MINUTES**

To confirm the minutes of the Scrutiny Board meeting held on 17 August 2021
- 6 6.45pm QUARTER 1 BUDGET MONITORING UPDATE 2021-2022**

The report summarises the forecast outturn position against the agreed Council budget for 2021-22 based on Quarter 1 projections.
- 7 7.00pm PRESENTATION BY PLANNING ON AREAS COVERED BY PORTFOLIO**

This will be a presentation
- 8 7.40pm SPOTLIGHT ON PLANNING ENFORCEMENT**

This will be a presentation
- 9 8.20pm UPDATES FROM THE SCRUTINY WORKING GROUPS**

a **Climate and Ecological working group:** Councillor Janine Nash
b **Policies and Strategies working group:** Councillor Nigel Woollcombe-Adams
c **Access working group:** Councillor Phillip Ham
d **Breaking the cycle of disadvantage working group:** Councillor Chris Inchley. e
e **Contracts working group:** Councillor Barbi Lund
- 10 9.00pm URGENT BUSINESS** See Note 6

To consider any other business which the Chair decides is urgent.