

Alert Symbol Key	
Blue	Moved
Green	On Target / Completed
Amber	Some Issues / Currently off target
Red	Unlikely to be achieved
Grey	Not yet due to start / scoping

Ref	Action	Lead Service Area	D	I	L	P	Related Major Priority Projects	Target (Quantitative)	Key Outcomes	Delivery date	Q1 RAG	Q2 RAG	Q3 RAG	Q4 2020/21 RAG	Q1 2021/22 RAG	Actions Taken in Q4 2020/21	Actions Taken in Q1 2021/22
Priority: Make Mendip a Fairer Place																	
Housing																	
F1	Strengthen the Local Plan and support developers to meet social and affordable housing objectives.	Planning and Growth Services	D	I	L	P	1.Affordable and Social Housing Initiatives 2.Renew and Strengthen Local Plan	n/a	All housing schemes are policy compliant for affordable housing	2022/23	Green	Green	Green	Green	Amber	The Council are awaiting the outcomes of the planning reform white paper from Government. Discussions continue with Portfolio Holders for Planning Policy and Strategic Policy and Climate Change in terms of what can be delivered over the next 12 months.	The Council continues to wait for the outcomes of the planning reform white paper and the Local Plan Part II decision to enable delivery of this priority action. The RAG status is currently Amber rather than Red as although we are waiting for a decision and the Paper, once received this action will be progressed in line with Government guidelines.
Economy and Enterprise																	
F2	Support the availability and accessibility of broadband across the district.	Planning and Growth Services	I	L		P	n/a	n/a	Coverage in rural areas improves	2022/23	Green	Green	Green	Green	Amber	Preparations are underway for the rollout of the full fibre network through the recently awarded contracts from the Connecting Devon and Somerset (CDS) programme. In the Mendip area, Truespeed is contracted to provide full fibre broadband to homes and businesses. Truespeed has begun its primary connection in Wells and Nunney and it anticipates that by this autumn the first premises in each of these areas will be connected. At the next CDS Board meeting in Q1 21/22 (whereby the Portfolio Holder for Economic Development and the Head of Planning and Growth are both members) it is anticipated CDS will present a delivery plan for Mendip. In addition, the Scrutiny Climate and Ecological Emergency Working Group have requested a meeting during Q1 21/22 with CDS to understand the voucher scheme in more detail.	Connecting Devon and Somerset (CDS) gave a presentation to Scrutiny Board on 17th May 2021. The presentation provided information about CDS, programme objectives, investments, funding, and phase 1 and 2 contracts. This priority action has progressed significantly, and quarterly CDS Board meetings are being held. The Council is awaiting the project plan from Truespeed in relation to the rollout of full fibre broadband in Mendip, hence the Amber status.
F3	To support and work with local councils, businesses and the wider community in being more resilient against major changes, to improve investment and growth, across all sectors, (including tourism, agricultural and manufacturing sectors), create a fairer environment for trading and to ensure our City, Town and village centres remain the multi-purpose economic and social heart of our communities, where people access most services.	Planning and Growth Services	D	I	L	P	Saxonvale (indirectly)	n/a	Mitigate impact of Covid-19 and Brexit on businesses through providing as much support as possible Support available for businesses To work collaboratively to support the development of the district	2022/23	Green	Green	Green	Green	Green	The Tourism Strategy objectives and Small Tourism Grant Scheme are under discussion with the Strategic Tourism Group. The strategy will be presented to the Policies and Strategies working group for review in 21/22. The Creative Mendip Strategy, with a small grant scheme included, will be presented to Scrutiny in May 2021. The Economic Development Strategy will be reviewed over the coming months, with a consultation anticipated for Q1 21/22. This will incorporate a focus on recovery actions to support businesses. Development of a Business Revitalisation Grant, using funds from the Additional Restriction funding from Government is underway, planned to be launched in May 2021. In addition, the Council are working on developing the bids for the Levelling Up Fund and Community Renewal Fund. The Council are progressing the Glastonbury Town Deal, however, awaiting announcement from Government on the level of successful bids. My Mendip online community platform is now live, the next steps are to encourage more businesses to register before going out to the wider audience. There are over 100 businesses being supported via the Visit Somerset service level agreement. The Council has delivered online business support events and through the Eastern Somerset business support week.	Priority actions F6 and E3 have merged with this priority action due to the similarities of deliverable outcomes. The overarching priority action title has been changed. The Tourism Strategy was presented to Cabinet on 26th May 2021 to approve the adoption of the proposed operational model as laid out in the strategy. The Creative Mendip Strategy, structure and action plan was endorsed by Cabinet on 7th June 2021. My Mendip platform is launched to support businesses in promoting and selling their products. Further action will be taken in September to launch the Business Revitalisation Grant, this has been delayed to reduce confusion with other Government and Local Grants. The Glastonbury Town Deal bid was successful in receiving 23.6 million pounds. The Heads of Terms have been received and signed on 29th June 2021. The next steps are to develop business cases over the next 12 months and work with all stakeholders to develop these business cases and then implement this excellent funding opportunity. The Council's role in supporting businesses through EU transition has been recognised through a national award, winning the 'Better Business for All' category at the Office for Product Safety and Standards Regulatory Excellence Awards. A Community Health Service officer produced an export guide, which formed part of the suite of award-winning materials
F4	Work with local authority partners to support calls for fairer funding for the district and Somerset.	SLT	L			P	n/a	Joint approach to lobbying government by end of financial year	Fairer funding achieved	2021/22	Green	Green	Green	Green	Moved	Throughout a difficult year the Council has worked with partners to support the call for fairer funding for the district and Somerset. Much of the original ambition of this action has been overtaken by the impacts of the pandemic on council funds and also the discussions regarding the future of Local Government in Somerset. As part of the pandemic financing the Council has campaigned for fair funding to be able to maintain services and support those in greatest need. The Stronger Somerset submission submitted to Government, jointly, by the district councils in Somerset has also laid out a better way forward for funding and supporting our residents.	The Council have worked with partners throughout 2020/21 to campaign for fairer funding to maintain services and support those in need during the pandemic. The Stronger Somerset has also laid out a better way forward for funding and supporting residents. This priority action will be an integral part of the work for a new council in Somerset, therefore, the Council is moving this action from our Corporate Plan priority actions.
F5	Work with partners to increase the number of apprenticeships within Mendip and across the district.	Corporate Services	D	I		P	n/a	4 apprentices to start during 20/21 (completed)	Number of MDC apprentices employed by the Council.	Ongoing	Green	Green	Green	Green	Moved	The target of four apprenticeships to commence during 20/21 has been achieved. Apprenticeships the Council has supported in 20/21: 1. Business admin apprentice 2. Finance apprentice (within the Exchequer team, studying AAT) 3. Planning assistant (Chartered Town Planning degree) 4. Environmental Health Practitioner (apprentice) The Council will be considering another finance apprenticeship to study AAT and another chartered town planner during 21/22. The business admin apprentice commenced during Q4 20/21 but decided not to proceed with the apprenticeship. In Q1 21/22 the Council will review the apprenticeship levy fund. This will inform how many further apprenticeships the Council can support in 21/22.	This priority action has been successful and reached its potential of supporting apprenticeships as per the target set in 2020/21. The Levy Fund will determine future growth and support in 2021/22. Further activity will be undertaken and monitored operationally to support apprenticeships within Mendip and across the district, where possible. This priority action will be moved from the Corporate Plan and delivered through business as usual operations, mechanisms and processes.

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F6	Support our businesses and communities to be resilient to major changes, including those which may result from Brexit.	Planning and Growth Services and Community Health Services	D	I	L	P	n/a	n/a	Support available for businesses	2022/23	Green	Green	Green	Green	Merged with F3	To continue to update businesses and advise in relation to export and import following Brexit and to support through online training events, dissemination of information, as per the details in Corporate Plan Priority Action F3. Continuing of the promotional roll out of EU Settled status with partner agencies, this has merged with business support and Covid recovery. The Council have proved we are able to respond to major changes and support local businesses. Applying similar principles to other major events and the variety of multi-agencies that have been set up to deal with the Covid crisis would allow us to support changes going forward.	This priority action has been merged with F3 due to the links between the deliverable outcomes.
F7	Work towards a real living wage for all council employees and those of our contractors	Corporate Finance				P	n/a	n/a	To achieve the Real Living Wage through our contractors To achieve the Real Living Wage accreditation	2022/23	Amber	Amber	Green	Green	Green	The implementation of the Real Living Wage (RLW) will commence from 1st April 2021. HR have contacted the Living Wage Foundation and upon evidencing the Council has adopted the RLW an accreditation will be provided; this can take up to 3 weeks. During Q1 21/22 the Council's Salary Card will be updated in line with the RLW. Working with the Procurement Officer to develop the new procurement operating model will support negotiations with contractors, in providing the RLW within the next 2/3 years.	The Council has reviewed the contract list with procurement to establish which of our contractors are paying the Real Living Wage (RLW). Next steps in Q2 2021/22 is to apply for accreditation committing to supporting negotiations, in providing the RLW, when the contracts are reviewed in the next 2/3 years.
Engagement																	
F8	Work to strengthen trust and relationships with our City, Town and Parish councils and in the wider community, to identify ways to work together to address local needs and aspirations.	Corporate Services	D	I	L	P	Development of Community and Parishes	n/a	Stronger engagement with our City, Town and Parishes through a range of channels including a strengthened forum.	2022/23	Green	Green	Green	Amber	Amber	Progress has been slower than originally planned due to the redeployment of resources to support Covid response activities. A draft framework is in place and a number of training and engagement events have taken place virtually. A programme of dates to hold Parish Forums and other training and information events has been agreed and will be published in May 2021. It is unlikely that a conference will be held in 2021 and a suitable date will be identified in early 2022. The action plan is regularly reviewed and updated for progress and additional actions. Work on both Mendip's Community and Climate Change Grants was paused as we supported the Interim Priorities and the county was back into lockdown. The grants are intended to support community recovery and climate change and their launch will be aligned to the national roadmap for the lifting of restrictions.	The Council's one-off Community and Climate and Ecological Grants were launched at the beginning of June 2021. The closing date for applications is 30th September 2021. Engagement and support from the marketing and media team is ongoing to promote the funds throughout this period. The publication of the programme of dates to hold Parish Forums and other training and information events has been delayed due to resources being redeployed to support with the interim priorities. A programme of dates will be published in Q2 2021/22 and it is hoped to hold hybrid Parish Forums events from the Autumn. A Parish Forum virtual training event on the new Planning system was held in May 2021, and other events are planned in Q2 2021/22.
F9	Review our marketing and media strategy, adopting best practice and ensuring a proactive approach.	Corporate Services	D			P	Supports All projects	n/a	Refreshed Marketing and Media Strategy and Plan that supports the delivery of the Council's objectives, through effective communications via a range of channels with our communities and stakeholders	2021/22	Green	Green	Green	Amber	Green	We continue to develop the marketing and delivery plans to support services, projects and initiatives, working with Head of Services. In addition, we are promoting the Interim Priorities, supporting Covid-19 communications and Stronger Somerset messages. This action is currently amber as the formal and thorough review of the strategy needs to be completed post-Covid, however we continue to adjust our ways of working based on feedback reporting and delivering communications to meet other services areas business plan.	This priority action has been addressed and subject to formal review has been largely completed. The service continues to flex and evolve to anticipate and meet the changing needs of the organisation. It is proposed that this action is now taken forward within Corporate Services business plan.
F10	Consolidate and clarify our brand strategies to actively improve our communities' understanding of the Council's role and services.	Corporate Services	D			P	Supports All projects	n/a	The Council has a consistent and clear approach to branding across all its platforms and publications	2020/21	Green	Green	Amber	Amber	Completed	Consultation on the brand guidelines has taken place with the Leader of the Council, Corporate Services Portfolio Holder and the Head of Corporate Services. It is now waiting formal sign off by Corporate Management Team. The updated new version of the Council logo is ready for distribution to all staff during Q1 21/22.	This priority action, subject to sign off has been completed. The Council has a consistent and clear approach to branding across all its platforms and publications.
F11	Review and develop our access channels, including the website and social media output, to provide services, advice and information in ways that best meet customer need.	Corporate Services	D				n/a	n/a	The Council has an integrated digital strategy that facilitates customer access to services.	2020/21	Green	Amber	Amber	Red	Red	No further progress has been made since Q3 20/21 on the adoption of the Digital Strategy and the RAG of Red reflects this. The development of the strategy was not deemed a priority in Q4 20/21, in light of the Corporate Priorities being changed and other key priorities needing to be delivered over this period. It is key to note however, that iterative digital improvements have continued to be made across the authority and the lack of a strategy has not deferred improvements. This includes continuing to keep all access channels up to date with information, online payment improvements, development of software to enable customer self-service for Community Health Services, Financial Management System upgrade and the conclusion of the Windows 10 hardware refresh. The development of the strategy will commence again in Q2 21/22 with the aim on adoption in 2021/22.	A decision regarding progressing the development and adoption of the Digital Strategy will be made following the Unitary decision by central government in July 2021. Further improvements to our access channels will be undertaken operationally as part of business as usual.
F12	Undertake reviews of all our services, including those that are delivered by contractors, in order to ensure that they are the best solution for meeting customer needs and providing value for money.	Head of Services	D			P	Review outsourcing	n/a	Service reviews completed	2022/23	Green	Amber	Amber	Amber	Amber	The review of contracts highlighted by the Scrutiny Working Group continues to be delayed due to other Corporate Priorities taking precedence.	The Scrutiny Contracts Working Group met in Q1 2021/22 to discuss reviewing contracts. It was agreed regular meetings will take place and to invite the temporary procurement lead to the next working group for an overview on procurement. The 5 Councils service reviews have been undertaken with the Exchequer Service being delivered in-house, since April 2021. There have not been any significant changes impacting the way in which services are delivered, and service review and improvement is ongoing as part of business as usual. Unitary arrangements are expected to be announced in Q2 2021/22, and as such, this priority action will then be reviewed for next steps.
F13	Encourage the establishment of, and support for, Youth Councils in Mendip so that young people can influence their future in the district.	Law and Governance	I	L		P	n/a	n/a	Implement a model for Youth Councils within Mendip.	2021/22	Green	Amber	Amber	Red	Red	Following adoption of the Council's Interim Priorities in Q4 20/21, it was agreed this action would not be progressed in the short term. The status of this action is currently red as the model was not delivered by the end of 20/21 (delivery date). This priority will be revisited by the end of Q1 21/22 when a revised schedule and target delivery date will be agreed with the Portfolio Holder, including the presentation of an options paper.	The status of this priority action remains red as it was not progressed in Q1 2021/22 due to a focus on other key priorities. It has been agreed with the Portfolio Holder that the priority action will be revisited and next steps agreed in Q2 2021/22.

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Wellbeing																				
F14	Champion approaches to raise awareness of mental health and wellbeing within our communities and with our staff and councillors.	Community Health Services				D	P	Scrutiny Deprivation	Removed the target of 'Maintain 10% staff trained as MHFA per year' as the focus will no longer be on having a certain percentage of staff trained as MHFA but rather providing mental health awareness sessions and recruiting and supporting those who would like to take on the role of a MHFAider.	Improve understanding of mental health amongst staff and councillors to enable them to support colleagues and residents.	2021/22	Green	Green	Green	Green	Green	<p>Due to ongoing restrictions and continuous changes in Covid-related guidance, the work on the multi-agency approach toolkit was largely on hold. It has been reviewed to focus on recovery phase, pending agreement from relevant agencies - discussions to take place in Q1 21/22 on finalising the toolkit and creating a formal approach across various organisations.</p> <p>The Mental Health First Aiders (MHFA) scheme at the Council is being reviewed and the process of recruiting new MHFAiders is to be created in 21/22. The focus will no longer be on having a certain percentage of staff trained as MHFA but rather providing mental health awareness sessions and recruiting and supporting those who would like to take on the role of a MHFAider. This is to reflect the demanding and proactive nature of it. Formal refreshers for MHFAiders are being organised with HR.</p> <p>The End Loneliness project moved into BAU and links with relevant projects are being developed with plans for activities during Loneliness Awareness Week in June 2021. Mental Health Champions continue to raise awareness amongst fellow members in championing connector training and making links with relevant support organisations.</p>	<p>The Council is awaiting formal agreement with multi agency partners on the hoarding toolkit but processes have been identified informally and communicated to relevant agencies. The MHFA scheme has been reviewed and a Charter is being drawn up, next steps will be to obtain approval by CMT in Q2 2021/22. Once formal agreements and training are organised, the process and procedures around Mental Health First Aid will be embedded into MDC practices and will continue as business as usual with regular reviews and updates as and when required.</p> <p>Due to ongoing Covid restrictions in June 2021, no activities were organised during Loneliness Awareness Week. Usual signposting and awareness took place instead. Mental Health Champions continue to signpost and contribute to health and wellbeing information for Members and staff with plans on proactive work with residents later in the year, dependent on Government restrictions at the time.</p> <p>The Wellbeing Hub for staff has been expanding and new content regularly created and updated.</p>		
F15	Engage with agencies, charities, community groups and other partners to seek solutions to address deprivation, social needs and community health issues.	SLT				D	I	L	P	1. Glastonbury Living Spaces 2. Affordable and Social Housing Initiatives	IMD levels improvements in district. (lowest ten LSOAs IMD values have risen.) by the next IMD refresh	MDC has a clear understanding of deprivation, social and community health needs in the Mendip area and is actively working with partners to tackle these issues.	2022/23	Green	Green	Green	Green	Moved	<p>Lobbying letters, for pandemic response and fuel poverty, have been signed off by the Social Deprivation Working Group and Portfolio Holders, and sent to Government during Q4 20/21. The benefits review final versions will be presented to interested parties during Q1 21/22 for sign off.</p> <p>The Social Deprivation Working Group's original programme objectives have been addressed; however the Council will continue to meet with the Citizens Advice to review ongoing operational aspects of our work programme.</p> <p>Post-Covid the Council will work closely and collaboratively with the Credit Union to support any further opportunities.</p>	<p>This priority action has been addressed and is completed. The final lobby letter in relation to the benefits review has been signed off by the Social Deprivation Working Group and Portfolio Holders. During Q1 2021/22 the lobby letter was sent to Government.</p> <p>The Council will continue to work with Partners and support any further opportunities to tackle social deprivation, social, and community needs in the Mendip area.</p>
F16	Extend the roll out of 'Changing Places' in order to make Mendip more accessible for people with disabilities.	Corporate Services				L	I	P	n/a	5 changing places this is an estimate until the strategy/funding is approved	Increase number of changing places facilities in the District	2022/23	Green	Amber	Amber	Amber	Amber	<p>The Options Report continues to be delayed whilst the Council delivers the Interim Priorities in the short to medium term. The position of this priority will be reviewed in light of a district wide approach and recent announcement of new Government funding, awaiting further detail, in Q1/2 21/22.</p>	<p>The Government announced a new £30 million fund to install more Changing Places toilets in existing buildings, which will benefit more than 250,000 people with disabilities throughout England. Local Authorities await full details of how they can receive a proportion of the Changing Places funding to progress this priority action.</p>	

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Priority: Deliver on our Climate and Ecological Commitment																
Housing																
CC1	Identify and use the potential of the Local Plan to contribute to meeting our climate and ecological commitment, including requiring developers on large-scale projects to install carbon-neutral equipment (solar panels, car charging points, access to cycle routes, etc).	Planning and Growth Services	D	I	P	1. Response to Climate and Ecological Emergency 2. Renew and Strengthen Local Plan	n/a	Production of guidance to support our climate and ecological commitment.	2022/23	Green	Amber	Amber	Amber	Amber	The Council are having regular meetings with Portfolio Holders for Planning Policy and Strategic Policy and Climate Change to develop a plan to deliver appropriate policies and guidance for the district in the short term, whilst the Council are awaiting the outcome of FOLGIS, in order to review progress of the Local Plan Part 1.	The Council continues to have regular meetings with Portfolio Holders for Planning Policy and Strategic Policy and Climate Change whilst awaiting the decision from the Inspector for the Local Plan Part II, hence the Amber status. This priority action links with CC2 and the development of the Planning Policy Design Guide and working with Somerset Enabling Growth.
CC2	Work with other local authorities to call for increased powers to set higher sustainability standards for all new housing.	Planning and Growth Services	D	I	P	1. Response to Climate and Ecological Emergency 2. Affordable and Social Housing Initiatives	n/a	Higher sustainability standards agreed by 2022 Improved standards for housing improves lives for residents	2022/23	Grey	Amber	Amber	Amber	Green	Work has commenced on a design guide for Mendip and this will help support decision making. The Council continues to work with colleagues across districts to aim for higher sustainability standards.	The Council is working county-wide with the Somerset Enabling Growth project and the Planning and Growth Head of Service is the Chief Convener for this project. The next stage is to hold a workshop with all Members during Q2 2021/22 in relation to Planning Policy Design Guide. This priority action links closely with CC1.
Engagement																
CC3	Work with local groups, Parish, City, Town Councils and other partners towards achieving a range of objectives including: o Creating a network of local and walking and cycling routes o Encouraging carbon sequestration through tree-planting schemes o Encouraging people to buy local food	Community Health Services	D	I	P	1. Response to Climate and Ecological Emergency 2. Cycle and walking paths	n/a	Complete actions identified within the integrated network of multi-user paths project Develop a tree planting biodiversity (carbon management plan) Develop a Local Food Strategy for Mendip (Somerset wide strategy)	2022/23	Green	Amber	Green	Amber	Amber	The paper on Achieving Land Access to Deliver Multi-User Paths was presented to Cabinet on 1st March 2021. The Council has been working with Greenways and Cycle routes, Parish Councils and local volunteer groups to identify, map and survey the potential routes of the 14 proposed connections. The next stage of the project is to achieve land access to permit planning permission (where needed) and construction of the paths. MDC intends to collaborate with the Somerset Wildlife Trust in Q1 20/21 to support development of a tree planting nature recovery toolkit which will enable Parishes/Towns to plant in their communities. There are synergies with this project and the 10-year Groundcare Plan.	As part of the Multi User Paths project the Council is working with Parish Councils to explore opportunities to support their ambitions to improve access. Collaboration with the Somerset Wildlife Trust (SWT) has been placed on hold due to the financial resource required by the SWT, and following discussions with the Portfolio Holder for Community Health Service this was not deemed good value for money. The Somerset Wide multi-agency are meeting in July 2021 to discuss the importance of nature for our wellbeing, including bringing nature into our built environment. It is anticipated that the Carbon Management Plan will be presented to Cabinet in Q2 2021/22, focussing attention on the best actions that the Council can take or influence, such as tree planting.
CC4	Develop and deliver a programme of communications and events to raise awareness, create links across communities and support and encourage local action to address Climate Change	Community Health Services	D	L	P	Response to Climate and Ecological Emergency	n/a	MDC raises awareness of Climate Change across our communities and supporting communities to take action	2022/23	Green	Amber	Green	Amber	Green	The District Wide - Future Emissions Pathway report was presented at Cabinet on 1st February 2021. The report was commissioned by the Council to identify the most appropriate future emissions pathway for the District. Two pathway options and associated measures have been recommended by the consultants. The Scrutiny Climate and Ecological Emergency Working Group will consider the report and make recommendations back to Cabinet, via Scrutiny on the pathway option to select. The working group will monitor the commitment and will develop an annual 3-point action plan to address those priority areas.	The recommended Future Emissions Pathway for Mendip, in addition to a series of measures that will enable the trajectory and associated annual emissions reduction targets to be achieved, was endorsed at Cabinet on 7th June 2021. The recommended Pathway option is considered to support District wide decarbonisation as far as possible towards meeting the Council's 2030 carbon neutral target; within the Council's existing powers. The Scrutiny Climate and Ecological Emergency Working Group are developing a 3-point action plan. A carbon audit toolkit for businesses has been created by Somerset County Council to support the assessment of energy use and energy reduction. The next steps is to proactively work with Parishes via the Parish Forum in relation to climate change activities.
Environment																
CC5	Work to identify ways to enhance the air quality status in the district.	Community Health Services	D	I	P	Response to Climate and Ecological Emergency	n/a	MDC develops an Air Quality Action Plan to promote positive behavioural changes	2022/23	Green	Green	Green	Amber	Moved	Air quality 'no idling signs' were installed in all Mendip managed public car parks in Q4 2021. Signs for discouraging idling were shared with Somerset Waste Partnership at our three recycling sites to encourage drivers to switch off engines whilst waiting and we have explored other potential locations for sign installation. The school campaign work and other actions relating to anti idling on the adopted forward plan has not yet resumed due to the impacts of Covid-19 on schools and available team resource. Resource constraints have not enabled us to revise and update the website information or programme in an updated cabinet report on air quality. We received praise from another Local Authority for our approach to enhancing air quality. We have worked towards building air pollution considerations into the intended strategy for safer waste management to be rolled out in the business Plan for 21/22.	The Council has developed and implemented an Air Quality Action Plan to promote positive behavioural changes. An air quality report will be going to Cabinet in September 2021. This priority action is closed as the Action Plan will be delivered through business as usual operations, processes and mechanisms.
CC6	Protect our local ecology and find ways to enhance biodiversity	Neighbourhood Services	D	I	P	Response to Climate and Ecological Emergency	n/a	Increase the overall biodiversity habitat on MDC owned or managed land. Deliver on staff, member and parish tree give-away	2022/23	Amber	Amber	Amber	Amber	Amber	Development of a Groundcare 10-year Plan is in place with delivery now expected in Q1/2 21/22, this will allow this action to reach its maximum potential, with the planning of all CEEG objectives into the wider delivery plan.	The Groundcare 10-year Plan has been delayed due to delivering Covid-19 priorities in the short to medium term. Once the Groundcare Plan is endorsed by the Neighbourhood Services Portfolio Holder in Q2 2021/22 key deliverables will be agreed.
Energy Efficiency																
CC7	Encourage and support residents and landlords to make their homes more energy efficient.	Housing Services	D	I	P	Response to Climate and Ecological Emergency	n/a	Residents and landlords encouraged to make energy efficiency improvements through support and promotion.	2022/23	Green	Green	Green	Green	Green	Energy grants continue to be delivered by Housing Services, and there has been good interest and take up for these grants to both obtain EPCs and undertake improvements. Work with Marketing and Media continues to promote grant offerings and raise the profile with residents. Works continue with procurement to explore options for delivering the fuel poverty promotional campaign agreed by Cabinet. Pro-active work to target private rented properties with an EPC rating of F or G that can be improved continues as resources allow. Work is underway to procure a contractor to deliver grant funding received from the Government Green Home Grant Local Authority Delivery programme to improve the energy rating of park homes to be delivered May-Sept 2021. The CSE continue to deliver our Home Energy Advice Service and have seen growing demand over the last few months. The Government Green Home Grant Voucher scheme will come to an end at the end of Q4 2021.	A contractor has been procured, and is underway to deliver the Government Green Home Grant Local Authority delivery programme to improve the energy rating of park homes. During Q1 2021/22 funding bids, in partnership with other District Councils and the Centre for Sustainable Energy (CSE), have been submitted to deliver energy efficiency projects in Mendip. By the end of 2020/21 the Council had provided 14 EPC grants, 31 Safer Home and Energy Grants, and 5 Empty Home Grants. This is an increase compared to 2019/20, whereby the Council provided 8 Safer Home/Energy Grants, and 2 Empty Homes Grants. During Q1 2021/22 the Council has delivered 4 EPC grants to landlords/residents to raise awareness of energy efficiency improvements, 2 Energy Grants to improve energy ratings of the properties and 9 Safer Home Grants (including roofs / windows). The fuel poverty promotional project procurement is in progress and the Council are engaging with legal, officers and Portfolio Holders plus planning to meet with the selected organisation to present their proposal in Q2 2021/22. In Q2 2021/22 the Council will hear whether a bid for funding to identify properties and landlords that may not be meeting energy efficiency standards has been successful.

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CC8	Increase the availability of electric car charging points across the district.	Neighbourhood Services	D	I	L	P	Response to Climate and Ecological Emergency	% (TBA) of identified need % (TBA) increase in EV solutions Subject to Contract Agreement	MDC has a clear understanding of the EV need across the District and delivers and supports solutions to meet this need.	2022/23	Green	Green	Green	Green	Green	A paper on Electric Vehicle (EV) Charging Points on MDC Land was presented to Scrutiny on 18th March 2021. The report outlined the results of the procurement exercise undertaken to seek suppliers willing to apply EV Charging infrastructure at no cost to the Council, and the supplier selected through the procurement exercise. The procurement process for the electric vehicle charging points has been completed. The next phase will be implementation with completion expected in Q1 21/22.	During Q1 2021/22 the Council completed the procurement exercise and proceeded to contract award with the selected supplier completing relevant case studies and survey works. The baseline figures will be agreed once the contract is awarded. Work is due to begin during Q2 2021/22 on the installation programme by partners Franklin Energy as the Council takes important steps to meet its climate and ecological emergency objectives. The installation of 24 charging points will be placed across seven council car parks in the district, providing 56 bays for electric vehicle charging. The proposed locations are: Cattle Market Car Park (8 bays), in Frome St Johns Car Park (6 bays), in Glastonbury Northside Car Park (10 bays) and Southside Car Park (6 bays), in Street Union Street Car Park (8 bays), in Wells Great Ostry Car Park (8 bays) and Cannards Grave Road (10 bays), in Shepton Mallet
CC9	Refit the Council's buildings where possible to improve energy efficiency and lower carbon footprint and, wherever possible, eliminate single-use plastics in Mendip's offices.	Neighbourhood Services	D	I	L	P	Response to Climate and Ecological Emergency	% of CO2 reduction from campus per annum and baseline of stability. Annual report to be provided by the Climate and Resilience Officer	To have an energy efficient campus, with a reduced CO2 footprint.	2021/22	Green	Amber	Green	Green	Green	The window installation commenced in Q4 20/21 and will be completed during Q1 21/22. The status of this action has been rated 'Green' as the milestones projected to be delivered for this financial year 20/21 have been addressed. Due to delivering the Interim Priorities, discussion with the Portfolio Holder for Neighbourhood Services, on how to further improve this priority action has been delayed, anticipated to take place in Q1 21/22.	Once in post the new Climate Change and Resilience Officer will review and report annually on the Shape Mendip Campus emissions as part of the Carbon Management Plan. The window installation phase 1 has been completed in Q1 2021/22. The next phase(s) of the window installation programme is to be scoped. Performance indicators to monitor the onsite waste and recyclables are being built into the amended core services contract.
CC10	Explore investments in renewable energy and infrastructure, including community run schemes.	Corporate Finance	D	I	L	P	Response to Climate and Ecological Emergency	n/a	Investment in Energy Sector to diversify the Council's Investment portfolio	2021/22	Amber	Green	Green	Amber	Amber	The contract kick off meeting has happened with the energy consultant, agreement has been reached on how energy investment opportunities will be submitted to the authority and processed - it will be dealt with in the same manner as commercial property investments (Phoenix Board). The energy investment strategy needs to be signed off by Cabinet and taken through the Scrutiny Policies and Strategies Working Group. Once the energy investment strategy is signed off the Council will consider investment in energy investment opportunities. The amber status is because the strategy sign off has been delayed due to pre-election period.	The energy consultant contract has been signed and is in place. The energy investment strategy has been delayed in being presented to Scrutiny and Cabinet, due to CIFFA reviewing their Prudential Code. The Code is anticipated to be updated in December 2021.
Waste and Recycling																	
CC11	Work within the Somerset Waste Partnership to continue to make recycling and waste management easier, taking action on plastics in particular.	Neighbourhood Services	D	I	L	P	Response to Climate and Ecological Emergency	50%+ increase in PTT recycling collected over a period of time District area (phase 1) launched and successful collection of PTT	Delivery of Recycle More scheme across the district, including the application of kerbside plastic recycling services (PTT) Continue to drive changes in consumer behaviour and increase recycling rates	2022/23	Amber	Green	Green	Green	Completed	Somerset Waste Partnership (SWP) presented their business plan for 21/22 to Cabinet in February 2021. It sought approval for the budget for 21/22 and renewal of the delegation of powers to SWP. In addition it noted the changes to how garden waste payments will be processed in 2021, as agreed by the Somerset Waste Board, recognising that Mendip District Council already follows this process, however, other Somerset Districts will onboard. Recycle More is successfully up and running in Mendip and will be rolled out to other parts of Somerset soon. SWP have collected nearly 2,000 extra tonnes of recycling from the kerbsides in its first 15 weeks across Mendip, this includes a 38% increase in plastics. Over the same 15 week period, the rubbish collected from Mendip's refuse bins fell by around 16% in weight. An online survey was launched on 29th March 2021 to Mendip residents, closing date for responses is Friday, 30th April 2021. SWP would like to hear what residents think about the expanded recycling service which has been running since October 2020.	Somerset's 52.4% recycling rate puts it in the top fifth of authorities for recycling and it also makes Somerset one of the very best areas for carbon saving, at 123,036 tonnes of CO ² equivalent. This priority action has been achieved, with Recycle More proving successful across the district with reductions in waste and plastics. Mendip District Council will continue to drive changes in consumer behaviour and increase recycling rates, in partnership with SWP, aligning with business planning.

Ref	Action	Lead Service Area	D	I	P	Related Major Priority Projects	Target (Quantitative)	Key Outcomes	Delivery date	Q1 RAG	Q2 RAG	Q3 RAG	Q4 2020/21 RAG	Q1 2021/22 RAG	Actions Taken in Q4 2020/21	Actions Taken in Q1 2021/22
Priority: Protect and enhance our towns and rural communities																
Housing																
E1	Support and facilitate City, Town and Parish Councils to develop and adopt Neighbourhood Plans and Village Design statements	Planning and Growth Services	D	I	P	n/a	n/a	Frameworks, Processes and Procedures all updated to support the Neighbourhood Plans and village design statements	2021/22	Green	Green	Green	Amber	Amber	A paper on the Norton St Philip Neighbourhood Plan was presented to Cabinet on 1st March 2021. The report sets out a way forward for the Plan in response to the judgement of the Court of Appeal. The proposed modifications have been published for additional consultation with interested parties. A further report will be made to Cabinet taking into account any responses received before determining whether the Plan (as modified) meets the Basic Conditions, is compatible with Convention Rights and the requirements of legislation and should proceed to a referendum. Any referendum can only take place once Covid-19 restrictions are lifted. The Inspectors report on Local Plan part 2 will be available in Q1 21/22, it will then be reviewed in light of any outcomes.	Progress with this priority action is slightly delayed as the Council is waiting for the outcome of Local Plan Part II Inspectors Report decision, hence the Amber status. A decision is anticipated by the end of July 2021.
E2	Promote innovative and quality building design.	Planning and Growth Services	D	I	P	Response to Climate and Ecological Emergency - Planning Policy to work with Scrutiny Climate and Ecological Emergency Group	n/a	Incorporated into refreshed local plan	2022/23	Grey	Grey	Green	Green	Green	The Validation Guidance 2021 was presented and approved at Planning Board on 17th March 2021. Working with Scrutiny Climate and Ecological Emergency Working Group to identify priority aspects in order to promote innovative and quality buildings standards. The initial meeting of agent and developer's forum will take place on 29th April 2021, as a first step in encouraging closer relationships. The Council are working county wide and working collaboratively to enable growth for Somerset (Somerset Enabling Growth).	The approved Validation Guidance 2021 was presented at the agent and developer's forum during Q1 2021/22. A meeting was held with the Scrutiny Climate and Ecological Emergency Working Group in Q1 2021/22 in relation to promoting innovative and quality building standards, feedback from the group has been provided and will be considered. The next stage is to hold a workshop with all Members during Q2 2021/22 in relation to Planning Policy Design Guide, as per priority action ref CC2.
Economy and Enterprise																
E3	Work with councils, business groups and the wider community to ensure that our town, city and village centres remain the multi-purpose economic and social heart of our communities, where people access most services.	Planning and Growth Services	D	I	P	n/a	n/a	To work collaboratively to support the development of the district	2030 Ongoing	Green	Green	Green	Green	merged with F3	The Somerset Growth and Recovery Plan was presented to Cabinet on 11th January 2021. The short-term focus, in partnership with other Councils and partners, is to bring together a picture of all of the activities going on to support businesses and to also identify those projects in development or implementation. The Glastonbury Towns Investment Plan was submitted to Government on 29th January 2021, the Council is awaiting a response. Consultants are being appointed in Q1 21/22 to undertake a master plan for Shepton Mallet, this links with the Levelling Up Fund and the Community Renewal Fund. Other funding streams are also being investigated.	This priority action has been merged with F3 due to the links between the deliverable outcomes.
Engagement																
E4	Work in partnership with agencies including Police, Fire and Health to promote community resilience.	Community Health Services	I	P	n/a	n/a	MDC will review the partnership arrangements of the Mendip Health & Wellbeing Board to support the emerging local neighbourhoods and lessons learnt from Covid-19 to develop resilient communities. Develop project objectives to enable parish/town and city councils to broker MDC support for community safety projects	2022/23	Green	Green	Green	Green	Moved	The Council has supported the Shepton Mallet Town Council bid to help access funding for youth provision. We will continue to engage with Mendip Early Help Advisory Board (MEHAB) and the One Team to support multi-agency working to create resilience within our communities. The delivery outcomes for this priority action have been met and the Council will continue to deliver this action as part of our operational business as usual.	This priority action has addressed the key deliverables, reviewing partnership arrangements of the Mendip Health and Wellbeing Board and developing project objectives to enable parish / town and city councils to broker MDC support for community safety projects. This priority action will be moved from the Corporate Plan. The Council will continue to review the partnership arrangements of the Mendip Health & Wellbeing Board to develop resilient communities, through business as usual.	
Environment																
E5	Actively recognise and protect the Mendip landscape and natural environment through the Planning framework. Encourage and facilitate the planting and protection of trees, hedgerows and green spaces, and net gain for biodiversity, including through planning conditions.	Planning and Growth Services	D	P	Response to Climate and Ecological Emergency	n/a	Planning conditions updated and promotion throughout pre-application advice	2021/22	Green	Green	Green	Amber	Green	The final version of the Landscape Character Study to be published in May 2021 following extended consultation. The Study includes a new assessment of areas of high landscape value. A Biodiversity checklist has been included in the revised validation requirements. The national net gain regulations have been delayed and the phosphate mitigation measures have taken priority.	A revised Validation Guidance has been adopted and implemented. The new pre-application service has also been adopted and implemented which will strengthen the advice the Council provide surrounding biodiversity / ecology. The Landscape Character Study was published during Q1 2021/22 on the Council's website.	
E6	Use our understanding of local infrastructure needs to negotiate robust S106 Agreements.	Planning and Growth Services	D	I	P	n/a	n/a	Robust S106 agreements in place	2022/23	Green	Amber	Green	Green	Completed	This priority action has been achieved. The Council will continue to ensure robust S106 agreements are negotiated. To recommend, with agreement by the relevant portfolio holder, to remove this action from the Corporate Plan in Q1 21/22.	Through Somerset Enabling Growth the Council are looking to adopt S106 agreement templates, to streamline the process and create consistency across the whole of the Somerset District. This priority action has been achieved and is being delivered through operational business as usual mechanisms and processes.
E7	Work with communities and partners to help maintain and enhance valued local amenities and facilities.	Neighbourhood Services	D	P	n/a	n/a	Mendip continues the delivery Street Scene and Ground Care services, through a range of options, delivered in partnership with Town and Parish Councils to ensure local needs are met.	2021/22 to 2026	Green	Amber	Amber	Amber	Amber	Development of a Groundcare 10-year plan is in place with delivery now expected in Q1/2 21/22, this will allow this action to reach its maximum potential, with the planning of all CEEG objectives into the wider delivery plan.	The Groundcare 10-year Plan has been delayed due to delivering Covid-19 priorities in the short to medium term. Once the Groundcare Plan is endorsed by the Neighbourhood Services Portfolio Holder in Q2 2021/22 key deliverables will be agreed.	
E8	Strengthen our approach to enforcement to ensure a high quality built environment and to tackle environmental crime and fly-tipping.	Planning and Growth and Community Health Service	D	P	n/a	n/a	To enhance the environment for our communities within Mendip through collaborative working with our partners.	2022/23	Green	Green	Green	Amber	Green	In Q4 20/21 the Council has recruited to vacant posts to bolster and provide a more effective service. Training of officers has commenced to embed new processes and case management recording, in preparation for 21/22.	Enforcement activities (informal and warning notices) have increased during Q1 2021/22, as noted in the Community Health Service performance indicators, in Appendix A. Planning enforcement have recruited staff on a permanent basis during Q1 2021/22 to support delivery of this priority action. The Safer Waste Management Strategy aims to go to Cabinet in Q3 2021/22. The Council continues to deliver a fair effective proportionate and robust enforcement service to tackle issues affecting the community.	
E10	Review the role of our car parks in supporting our city, towns and villages and helping people access local services.	Neighbourhood Services	D	P	Cycle and walking paths	n/a	Understand travel within, in and out of the district, in order to apply the right solutions in the right places.	2022/23	Green	Green	Green	Red	Amber	The Mendip Access and Parking Strategy (MAPS) progress update paper was presented to Cabinet on 11th January 2021. The status is currently red as the strategy timeline presented in January 2021 has not been achievable during Q4 20/21 due to concentrating our efforts to the Interim Priorities in the short to medium term. Progression with this action will continue once the need to support the Interim Priorities has reduced.	The draft Mendip Access and Parking Strategy (MAPS) has been developed in Q1 2021/22 with engagement with the MAPS group. It is anticipated that the strategy will be endorsed and delivered in Q3 2021/22.	

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Footnote:
D= Do, I= influence, L- Lobby, P= Partners

Partners supporting delivery of the priority actions

Partners	Contributing to
Apprenticeship partners	F5
5 CP	F11
Broadband Partners	F2
CAB	F3, F15
Capita	CC9
CCG	E4
CDS	F2
Central Government	F3, F6, E3
Contractors with fleet (All)	CC5
Credit Union	F3, F15
CSE	CC7
District Council Network	F4
Defra	CC5,
Design Agencies	F10
IDverde	CC5,CC6,CC9, E9
LEP	F3, F6
LGA	F4
Local and National Developers	F1, E2, E5, E6
Local Businesses	CC3, E3
Mental Health and Wellbeing boards	F14
NFU	CC3
NHS	F3,F15, E4
Partners in Business and education	F5
Police Service	E4
Residents	F2
Somerset County Council	F3, F6,F14, F15,CC5,CC6
Somerset County Parking	CC8,E10
Somerset District Councils (All)	F4, F13, CC7, CC8, CC11, E2, E7, E10
Somerset Growth Board	F3,F6
Somerset Highways	CC6, CC7, CC8, E10
Somerset Waste Partnership	CC5, CC11, E9
Town and Parish Councils	CC4, E1, E3, E4, E7, E9
VCS	F13, F15
Voluntary Organisations	F14, E4
YMCA	F3, F15