

# Application for Prior Notification of a Proposed Demolition

## Information Required

Two copies of relevant information is required unless the entire application is submitted through The Planning Portal.

<p><b>Written Description/Application Form</b> A written description of the proposed demolition is required. There is no requirement to complete the 'Application for Prior Notification of Proposed Demolition' form although it is recommended to ensure that all of the necessary information is provided.</p>	
<p><b>Application Fee</b> Please use the <a href="#">Planning Portal Fee Calculator</a> or the <a href="#">Schedule of Fees</a> to determine the appropriate fee. The planning fee can be paid online where an application is submitted through the Planning Portal. Otherwise, the fee can only be paid by cheque or postal order, made payable to Mendip District Council. A reason should be provided if no fee is paid or the application may otherwise be invalidated if it is not clear why no fee is paid.</p>	
<p><b>Plan</b> An Ordnance Survey-based map (recommended scale 1:1250 or 1:500) which clearly identifies the building/s to be demolished. A map can be obtained from <a href="http://www.planningportal.gov.uk/planning/applications/plans..">http://www.planningportal.gov.uk/planning/applications/plans..</a></p>	
<p><b>Site Notice/Statement</b> A statement that the applicant has displayed a site notice in accordance with B.2 (b) (iv) of Part 11 of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015. The requirements of the notice are set out below.</p> <p>"site notice" means a notice containing—</p> <ul style="list-style-type: none"><li>(a) the name of the applicant,</li><li>(b) a description, including the address, of the building or buildings which it is proposed be demolished,</li><li>(c) a statement that the applicant has applied to the local planning authority for a determination as to whether the prior approval of the authority will be required to the method of demolition and any proposed restoration of the site,</li><li>(d) the date on which the applicant proposes to carry out the demolition, and</li><li>(e) the name and address of the local planning authority,</li></ul> <p>and which is signed and dated by or on behalf of the applicant.</p>	