

1. The proposed event(s) are for multi-artist, live music concerts to be delivered on the Pyramid stage at Worthy Farm.
2. The event will be delivered over a maximum of two consecutive nights, (Friday and Saturday) on one weekend in a calendar year to be agreed a minimum of 120 days in advance of the event date.
3. The event will not be held in the same calendar year as the main Glastonbury Festival (PRL767)
4. The capacity of 49,999 will include all staff, traders, performers and crew.
5. No public camping will be provided by GFEL.
6. A detailed Event Management Plan will be submitted including the following:
 - Operational Summary (including all licensed and operational timings, ticketing arrangements)
 - Alcohol Management
 - Traffic and Transport arrangements
 - Security and Stewarding
 - Noise Management
 - Major Incident and Emergency Planning
 - Safeguarding (including lost child policy)
 - Health and Safety including risk assessments and method statements.
 - Medical and Welfare provision
 - Crowd Safety Plans
 - Fire Safety plans
 - Infrastructure – including sanitation, waste, and temporary water provision.
 - Food Safety
7. A full EMP will be submitted to the Licensing Authority no less than 90 days in advance of the event including a site plan showing bars, traders, concessions, fire points and other non-fixed sanitation arrangements.
8. A final EMP shall be made available to the Licensing Authority and Responsible Authorities no less than 30 days before the start of the event period. The final EMP must be to the satisfaction of the Licensing Authority. On receipt of written confirmation to the PLH from the Licensing Authority that it is satisfied, the EMP shall be fully complied with each year
9. GFEL will convene Multi-Agency Partnership meetings in relation to this event as follows:
 - a) MAP 1 - 120 days prior to the event – Start of the formal planning phase
 - b) MAP 2 – 90 days prior to the event – All members to be in receipt of draft EMP

- c) MAP 3 – 30 days prior to the event – All members to be in receipt of final EMP
 - d) On any other occasion on written request from any MAP member
 - e) MAP 4 – Within 60 days post event for de-brief
10. There will be effective command, control, communication and coordination between GFEL and with all responsible authorities and other multi-agency partners during the event.
 11. GFEL will appoint a lead for each chapter of the EMP who will liaise with respective appointed leads of the MAP. These leads will liaise 1-2-1 or within a small working group to plan, consult, engage, advise and review each EMP chapter prior to each MAP, EMP submission deadline and otherwise as required.
 12. All meetings may be face to face or conducted virtually.
 13. 'Covid Secure' planning considerations and a full risk assessment will be undertaken in partnership with Public Health England and in line with the Government Roadmap and relevant legislation, advice and guidance at the time if required.
 14. A competent event safety professional will be employed to ensure all elements of the safety plan are delivered in accordance with best practice. Plans will be developed to reflect capacity, entertainment type and audience profile.
 15. The event safety lead will liaise with contractors, sub-contractors and other employees on the licensed site to ensure compliance with the site rules and Health and Safety regulation.
 16. Detailed plans and processes will be completed (relative to the event size), to cover the following areas:
 - Site and venue capacities
 - Document collation including certifications, supplier safety documentation, risk assessments and insurance, installation and sign off documents including power and electrical sign off
 - Application of CDM regulations if applicable.
 - Structural sign off and calculations provided for temporary structures
 - Adherence to noise at work regulations.
 17. Appropriate levels of medical and welfare provision will be provided in accordance with the recommended levels set out in the purple guide. Services will be provided by an approved medical provider and agreed in advance with South West Ambulance Services, and other health partners.
 18. Fire safety equipment will be provided throughout the licensed site in accordance with the fire risk assessment. The fire risk assessment will be

undertaken by a competent person and agreed in advance with the Fire Authority.

19. A competent crowd safety manager will be employed to review crowd management plans.
20. Emergency and incident procedures will be developed in consultation with the Responsible Authorities and consider the following:
 - Public protection strategies
 - Cancellation and evacuation procedures
 - Major Incidents and Emergencies including inclement weather
 - Media management.
21. A Food Safety Management Plan will be developed considering the general principles of the Food Law Code of Practice England (March 2017) as well as relevant food hygiene, general health & safety regulations.
22. A list of all traders will be submitted to the Licensing Authority 30 days in advance of the event. All traders will be registered with their local Council and will be compliant with all food hygiene standards.
23. A competent manager will be appointed to review and implement the Food Safety Management Plan.
24. A qualified acoustic consultant will be appointed to review and implement a noise management plan for the event.

This will include:

- A scaled plan showing the position and orientation of sounds systems or stages.
 - Timings of stage operations and performance times for scheduled acts
 - Agreed monitoring processes including on and offsite monitoring locations
 - Publicised telephone number for residents in the event of complaint
25. The plan will be agreed with Mendip Environmental Health Officers and include appropriate conditions to minimise noise disturbance including offsite levels.
 26. All PA and technical equipment will be provided by a reputable company.
 27. Litter and Waste will be sorted and removed from the site, including relevant recycling operations.
 28. Traffic and Transport planning will be undertaken in full consultation with Somerset County Council highways, the Local Authority and other Responsible Authorities.

29. Steps will be taken to minimise the impact of traffic on local residents at the close of the event including pre event communications and 'respect our neighbours' signage in the carparks.
30. Public Consultation and ongoing liaison will be undertaken with residents and local Parish Councils detailing this event.
31. A dedicated hotline telephone number will be made available to the public during the event.
32. DBS checks will be undertaken for anyone fulfilling a 1-2-1 role with children or vulnerable adults.
33. Challenge 25 schemes will be undertaken in all bar outlets.
34. Appropriate LA2003 signage and briefings to bar managers will be undertaken.
35. An alcohol sale refusals register will be maintained.