

SCRUTINY BOARD

Agenda Item: 6

Ward: All

Portfolio: Neighbourhood Services

FROM: Cllr. Josh Burr – Portfolio Holder for Neighbourhood Services
Date: 18th March 2021

SUBJECT: Electric Vehicle Charging Points on MDC Land

Internal Use Only: Please complete sign off boxes below prior to submission to Democratic Services			
Report Sign off	Seen by:	Name	Date
	Chief Executive/ Deputy Chief Executive(s)	Tracy Aarons	06.03.2021
	Legal	Lesley Dolan	08.03.2021
	Finance	Richard Bates	07.03.2021
	Group Manager	Haylee Wilkins	06.03.2021
	Portfolio Holder	Josh Burr	08.03.2021
	Ward Member(s)	Cllr Lucie Taylor Hood (MAPS Chair)	08.03.2021
Summary:	This report outlines the results of the procurement exercise undertaken to seek suppliers willing to apply EV charging infrastructure at no cost to the Council, and the supplier selected through the procurement exercise.		
Recommendation:	Scrutiny Board are recommended to: <ul style="list-style-type: none">Note the progress to date regarding the suggested infrastructure for the District to support current and future EVCP requirements.		
Direct and/or indirect impact on service delivery to our customers and communities:	No perceived impact.		
Contribution to Corporate Priorities:	Protect and enhance our towns and rural communities, through providing an accessible Mendip. This paper also directly links to the Climate and Ecological Emergency Group objectives		
Legal Implications:	Whilst there are legal implications associated with the procurement process, this is not considered to be of significant concern and will be managed through the appropriate process.		

Financial Implications:	No perceived negative impact, as this is a concession model contract.
Climate Change Risks and Opportunities:	The assessment can be seen in Appendix five of this report, however the overall assessment is considered to be at an acceptable level to proceed.
Impact on Service Plans:	No perceived impact.
Crime and Disorder Implications:	No perceived impact.
Equalities Implications:	No perceived impact.
Risk Assessment and Adverse Impact on Corporate Actions:	No perceived impact.

INTRODUCTION

Following the paper to Cabinet in July 2020 and in line with the delegations stated within, a procurement exercise based on a specification provided through previous cabinet paper in February 2020 was undertaken to identify potential suppliers to install Electric Vehicle Charging Points, (EVCPs), in Mendip District Council car parks.

This paper looks to provide Scrutiny Board with an update of the EVCP position, the negotiations to date and the likely positive impacts to Mendips Communities.

1.1.1 PROCUREMENT

The specification¹ used in the procurement exercise was the same specification as developed initially through the original paper, with the exception of adding a provision for the Mendip District Council pool cars, to enable the council to move to electric pool cars, when the lease expires on the current vehicles in use.

Technical Specification – 60% of weighted marks

The technical assessment accounted for 60% of the tender evaluation. The specification was subdivided into a number of different method statements, based on the specification sent to cabinet, and each of these were evaluated and weighted through the scoring process.

Cost Specification – 40% of weighted marks

The lowest price was given the maximum available score (i.e. 40%.) Scores were then be calculated as a proportion of the maximum available score, based on a benchmarking exercise.

¹ Detailed in Appendix One

1.1.2 PROCUREMENT RESULTS AND DECISION

This exercise was completed in October 2020, with the results presented to the Portfolio holder for Neighbourhood Services and the Portfolio Holder for Strategic Policy and Climate Change.

Specification - Final Scoring

			Company A		Company B		Company C		Company D	
Method Statement			Mod Score	%	Mod Score	%	Mod Score	%	Mod Score	%
	Overall Weighting	100%	58	72.0%	70	89.0%	66	82.0%	32	39.0%
	Total Weighted	60%	58	43.2%	70	53.4%	66	49.2%	32	23.4%
	Average Score		4		4		4		2	
Price	Price (%)	40%	22.7%		27.3%		40.0%		23.0%	
	Overall Score:		65.9%		80.7%		89.2%		46.4%	

Scoring Results

While company B ranked highest in the method statement scoring, with company C ranking highest in the price scoring, the weighted scores meant that company C scores highest, and thus recommended for contract award.

The Portfolio holder for Neighbourhood Services, then acceded to award the contract to the successful bidder, Franklin Energy, (<https://franklinenergy.co.uk>), to begin negotiations for the final contract.

Initial Contract Discussions

Core Contract Framework

1. Contract type – fully funded model, with little to no costs borne by Mendip District Council.
2. 20% of net revenue profits, this is expected to be a limited income to Mendip District Council, dependence totally on the tariff charged, and competition throughout the market.
3. Fifteen-year contract period
4. Technology refresh at the seven-year period, while Mendip District Council may be looking for an additional refresh, this is subject to the ongoing discussions.

Additional Points

5. Site analysis to begin early January 2021, (at no cost to Mendip District Council), though if Mendip District Council decides not to proceed, there may be a cost involved in paying for the study.
6. Tariff setting
 - a. This is detailed in the hosting agreement and contains limits around the tariff setting, by either party.
 - b. Subscription model for taxi and local residents to bring down the prices

Other considerations

7. Franklin Energy are willing to explore installations of EVCPs in Mendip District Council owned leisure centre car parks, where Fusion Leisure gives consent to do so under the terms of the lease.
8. Franklin Energy are also willing to explore installations of EVCPs on Parish Council land, (with an agreement in place between Mendip District Council and the relevant council), though this would need to be discussed further, should any sites meet their criteria.

1.1.3 PROCUREMENT GOVERNANCE

Whilst authority has been delegated to the Group Manager – Neighbourhood Services in consultation with the Portfolio Holder for Neighbourhood Services, it is recommended that the wider governance be undertaken through the MAPS group, due to the responsiveness required, with other members feeding into the process.

1.1.4 NEXT STEPS/TIMELINE

Below is a table, demonstrating the next steps, with estimated timelines, (dependant on the contract discussions and legal review).

Task	Start Date	Expected Duration	Parties	Comments
Feasibility Study	January	Three Weeks	FE ² NS Officers	
Contract Discussions	January	Two Months, (TBC)	FE MDC Legal NS Officers	Will run concurrently to the Feasibility Study
MAPS Feasibility Study Feedback	March	One Week	FE MAPS Group NS Officers	
Scrutiny	18 th /19 th March	Milestone	MAPS Group NS Officers	
Contract Terms Review	March	Two Weeks	MAPS Group NS Officers	
Contract Signing	April	One Week	FE MDC	Dependant on the contract terms review.
Project Kick Off	May		NS Officers	
EVCP Installation	May	Three Months	FE NS Officers	Rolling Installation based on DNO requirements

² Franklin Energy

1.1.5 RECOMMENDATIONS

Scrutiny Board are recommended to:

- Note the progress to date regarding the suggested infrastructure for the District to support current and future EVCP requirements.

Contact Officer – Gavin Fear
Contract and Asset Maintenance Manager
e-mail: gavin.fear@mendip.gov.uk

Background Papers

Appendix One - Specification
Appendix Two - Annotated Specification
Appendix Three- Procurement Requirements
Appendix Four - MDC EVCP - Initial Proposal
Appendix Five - Climate Change Assessment Toolkit