

# Licensing Board

**Wednesday,  
12 August 2020**

**Via Live Stream**

**6.30 pm**

**This agenda can be made available in large print and other languages including Braille. Please contact the Committee Officer for details.**

Lead Officer:

Jack Godley

Tel: 01749 453

E-mail: [Jack.Godley@mendip.gov.uk](mailto:Jack.Godley@mendip.gov.uk)

Committee Officer:

James North

Tel: 01749 341271

E-mail: [James.North@mendip.gov.uk](mailto:James.North@mendip.gov.uk)

## **Membership**

Councillors Sam Phripp (Chair), Simon Carswell (Vice Chair)

Councillors Shannon Brooke, Nick Cottle, Michael Dunk, Francis Hayden, Bente Height, Damon Hooton, Garfield Kennedy, Lindsay MacDougall, Terry Napper, Barry O'Leary, Lois Rogers, Helen Sprawson-White and Alan Townsend

## Notes

1. **Length of meeting** - Normally the meeting will end when all the business on the agenda has been completed. As soon as this meeting has lasted for three hours the Chair will ask members to vote on whether to end the meeting. There will be a short briefing from officers on implications but no debate on whether the meeting should end. If the vote is in favour of ending the meeting it will end immediately or at such point as the meeting agrees.
2. **Reports** – some agenda items refer to reports that have been produced. The full reports are only sent to relevant Members. If you wish to see a non-confidential report you can access it via the Mendip District Council web-site at [www.mendip.gov.uk](http://www.mendip.gov.uk). If you wish to have a hard copy of the report then please contact the Committee Officer (details on page 1 of the agenda). For members of the public requesting hard copies sent by post a charge may be raised.
3. **Declarations of Interest** – If a member of the Board/Committee has a personal or prejudicial interest in any agenda item during this meeting they should now declare its existence and nature publicly.
4. **Public Speaking** – At the Chair’s discretion, members of the public can participate at meetings of a Council body by making representations on any matter. The maximum time for each speaker is three minutes, with a maximum time of 20 minutes for all speakers in total. Anyone who wishes to speak must either;
  - a) notify the Committee Officer (details on page 1) at least three hours before the start of the meeting, or
  - b) complete the form which will be in, or immediately outside, the room where the meeting is going to take place and hand this to the Committee Officer before the start of the meeting.

**Items on the agenda** – The public may either speak during the Public Participation agenda item or before the agenda item of interest.

**Items not on the agenda** - Any matters raised cannot be debated at the meeting but may be referred to a future meeting.
5. **Exclusion of the Press and Public** - The Local Government Act 1972 allows the public to be excluded from any Council meeting during any item of business on the grounds that confidential or exempt information is likely to be disclosed. “Confidential” and “exempt” are each defined by the Local Government Act, and there is an important difference between them. The public must be excluded from a meeting if “confidential” information is likely to be disclosed. However, if the information likely to be disclosed is “exempt”, members have discretion. They may exclude the public by passing a resolution, but are not obliged to do so.
6. In accordance with the Openness of Local Government Bodies Regulations 2014 recording is allowed at all formal meetings of the authority to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings.

Those wishing to record proceedings should, as a courtesy, inform the chair (or Democratic Services Officer) of the committee of their intentions prior to the meeting.

Explanation footnotes are on page 2 (previous page). See notes 1 and 2

# **AGENDA**

## **1 CHAIR'S ANNOUNCEMENTS**

---

- The Chair will give their announcements.
- The Chair will explain the procedure for Virtual Meetings.
- Mobile phones should be set to silent

## **2 APOLOGIES FOR ABSENCE**

---

To receive apologies from Members who are unable to attend the meeting.

## **3 DECLARATIONS OF INTEREST** See Note 3

---

## **4 PUBLIC PARTICIPATION** See Note 4

---

- a) Items on the agenda
- b) Items not on the agenda

## **5 PREVIOUS MINUTES**

---

To confirm the minutes of the Licensing Board meeting held on 10 June 2020.

## **6 INTRODUCTION OF STATUTORY TAXI & PRIVATE HIRE VEHICLE STANDARDS**

---

All members have received a copy of the new guidance and are now given the opportunity to discuss it.

## **7 AN UPDATE ON SAFEGUARDING TRAINING**

---

The Senior Licensing and Business Support Officer will give a verbal report.

## **8 AN UPDATE ON PAVEMENT LICENCES**

---

The Senior Licensing and Business Support Officer will give a verbal report.

## **9 LICENSING UPDATE**

---

The Senior Licensing and Business Support Officer will give a verbal report.

## **10 URGENT BUSINESS**

---

To consider any other business which the Chair decides is urgent.