

Parish Information Bulletin

May 2019



parishbulletin@mendip.gov.uk

Shape Our Future – Market Place Event 7th June

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If you wish to submit an item for the Parish Council Information Bulletin, please email it to parishbulletin@mendip.gov.uk

Mendip Parish Forum Events and Dates

The Mendip Parish Forum is for clerks, chairs, elected members and community representatives from across Mendip. The forums are held quarterly in the Council Chamber at the Mendip District Council offices from 6:15pm with the main agenda items beginning at 6:30pm

Next Forum date: 13th June

The last Parish Forum held on 28th February was attended by 33 people with 19 Parishes represented.

The agenda can be found [here](#)

Actions arising from the agenda

Death of a Senior Figure Protocol – It was agreed that details of a supplier would be sent, this will be sent separately. However, items are available from other outlets. It is however, important to get a loose leaf Book of Condolences so that they can be amalgamated and any unpleasant comments can be removed if necessary.

As part of the discussion about the role of Parish Councils in relation to Brexit, it was agreed that it would be helpful to read the paper that went to Cabinet outlining the preparations that Mendip DC are making. This paper can be found on the Cabinet agenda [here](#)

There was a discussion about information sharing. Attached to the Bulletin is an information sharing form that could be used by Parish Councils.

Planning training will be taking place in June. Dates will be sent nearer the time

Councillor Mackenzie updated the forum on setting up a local flood network. If anyone would like more information, please email Emma.plummer@mendip.go.uk

Further dates for 2019 are

Thursday 12th September

Thursday 12th December

Please remember it is **Your Forum – your ideas and agenda items.**

Please tell us what is important to you ... what items would you like on the agenda for a future Parish Forum or have you got an item for the monthly Parish Bulletin ?

Please contact Emma Plummer - Emma.Plummer@mendip.gov.uk or call 01749 341325

Shape our Future: Market place event - Friday, 7th June 2019

All Parish Councillors and Clerks are invited to attend a special event:

Date: Friday, 7th June 2019

Time: Between 12 noon and 2 pm

Venue: The Council Chamber

Purpose: The district council and its partners will be showing off its services, at a market place event.

Light refreshments are included

Invitees include new and returning councillors, all staff, all of the SHAPE partners and all parish councillors and clerks.

Stalls include:

- Neighbourhood Services, including ID Verde
- Community Health, including Health Connections
- Planning and Growth
- Housing Services
- Law and Governance
- Corporate Services
- Transformation
- Capita
- Police
- SCC
- CAB
- SWP
- Fusion
- SWAP

Training Event for Parish Clerks held on 23rd April – useful links and website pages

Following the recent event where the new Mendip District Council website and social media was discussed, below are a number of useful links and web pages

Parish and Town Councils can follow us on Twitter: [@MendipCouncil](https://twitter.com/MendipCouncil)

Election 2019 – useful links

www.mendip.gov.uk/mendipelections - main landing page for all 2019 election information

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<https://www.mendip.gov.uk/noticeofpoll> - Notice of Poll for District and Parishes

<https://www.mendip.gov.uk/parishresults> – Parish election results page, this page already has the uncontested results showing

<https://www.mendip.gov.uk/districtresults> - District election results page

Other useful web pages:

It was discussed that Parish councils could just link to the Mendip website rather than uploading the declaration of interests to their own website, each parish or town can be found from the link below:

<https://www.mendip.gov.uk/parishclerks>



SALC – Councillors Essentials Training on Tour

Every year we take the Councillor Essentials Training on tour around Somerset. This year as it's an election year we are putting on even more dates! All the dates and locations for the Mendip training is now on the SALC website and is listed below.

The training works well as a refresher as well as being suitable for new Councillors

Date: 22/05/2019

Time: 7:00 PM - 9:00 PM

Venue: [Ashwick and Oakhill Village Hall](#)

Location: About 2 miles North of Shepton Mallet just off the A37

Date: 05/06/2019

Time: 7:00 PM - 9:00 PM

Venue: [Caryford Community Hall](#)

Location: North of Castle Cary and so just inside South Somerset, but will be of interest to Parishes in the south of Mendip.

Date: 17/06/2019

Time: 7:00 PM - 9:00 PM

Venue: [Nunney Village Hall](#)

Location: Just off the A361, 9 miles east of Shepton Mallet.

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Date: 19/06/2019

Time: 7:00 PM - 9:00 PM

Venue: [Wookey - Henton Village Hall](#)

Location: On the B3139 south of Wookey, 4 miles east of Wells.

Date: 22/07/2019

Time: 7:00 PM - 9:00 PM

Venue: [The Clifford Suite, Beckington Memorial Hall](#)

Location: On the A36, 3 miles north of Frome.

Details:

This 2 hour presentation is designed for new councillors, giving them the essential information needed to be effective in carrying out their role.

The course will cover:

- Roles & responsibilities of the councillor, clerk and council
- Powers & duties of council
- Code of Conduct
- Meetings and preparing for meetings.

All attendees will receive a copy of the latest edition of The Good Councillor's Guide

Price: £25.00pp SALC members / £100pp non-members

Members' discount: free 4th booking on this date.

To book a space contact your Town / Parish Clerk



Avon and Somerset
Constabulary

A Message from Avon and Somerset Police

Residential burglary, knife crime and the illegal supply of drugs have a corrosive impact on our communities. Like us, I know you are also concerned about these crimes and will want to know what action can be taken.

Since austerity began in 2010 our collective services have been stretched and our capacity to proactively deal with these crimes has been limited. The setting of the police budget last month provides us with a significant opportunity to change our approach. From April we will be launching a focussed operation which will tackle residential burglary, knife crime and the supply of drugs to strengthen public confidence and leave a lasting legacy in our communities.

To accomplish this, we are recruiting an additional 100 police officers and investing in a twelve month initiative that we're calling Operation Remedy. Led by Assistant Chief Constable Stephen Cullen and driven by experts from across our force this innovative operation will work alongside local neighbourhood policing teams, serving every corner of Avon and Somerset.



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Grants and loans to bring empty homes back into use

Grants and loans are available to owners of homes which have been empty for at least 6 months to undertake essential repairs to bring properties back into use.

Four grant and loan options are available:

- Up to £3,000 is available to bring an empty home back into use.
- Up to £5,000 is available to bring an empty home back into use if let on a minimum 12 month tenancy agreement.
- Up to £15,000 is available to bring an empty home back into use to help prevent homelessness, subject to local demand, accepting benefits and signing up to a 5 year nomination rights agreement.
- Loans of up to £25,000 are also available.

Contact the Private Sector Housing Team at Mendip District Council for more information on how to apply:

Email: privatesectorhousing@mendip.gov.uk or call 01749 341490

Full eligibility details are available in our [Safe and Healthy Homes Policy](#).



Somerset Good Neighbours set to launch in Mendip!

Popping round to borrow a cup of sugar can often be the extent of our relationship with our closest neighbours and it is this disconnect that CCS (Community Council for Somerset) is hoping to tackle as it launches the Somerset Good Neighbours Scheme.

CCS has won funding from The National Lottery Community Fund to facilitate the first village/parish-based Good Neighbour (GN) scheme across the Mendip area.

The scheme is intended to partner willing volunteers and helpers with anyone needing help with small one-off tasks, such as lifts to medical appointments, dog walks, or even simply sharing a cup of tea and a friendly chat. The aim is to bring people together and help build strong relationships and connections within local communities so that they can support each other in a neighbourly way.

The pilot scheme will be in approximately 10 communities where locals have expressed an interest and want support to help get started.

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CCS has developed a toolkit with helpful advice and hints and tips on:

- How to hold public meetings to recruit Good Neighbours
- How the group is structured: constituted or informal, a simple set of policies/procedures, publicity etc.
- Dos & Don'ts
- Training, safeguarding, DBS checks and financial management

Keeley Rudd Chief Executive of CCS said: “CCS is excited to launch Somerset Good Neighbours; it's been in development for a while and whilst we know many people already act informally to support each other, we wanted to give others a helping hand to get started. The toolkit is a great starting point and will help local communities to establish a scheme to suit their own community's needs; after all no-one knows a community better than the people who live there. Good Neighbours schemes improve neighbourly spirit and help reduce loneliness and isolation by building strong social networks, improving confidence and self-esteem and promoting a sense of belonging.”

If your community is interested in being part of the pilot please contact CCS email:
info@somersetccc.org.uk





Mendip Markets support the 'Love your Local Markets' campaign

Mendip District Council, who organise the Mendip Markets, are supporting the National Association of British Market Authorities (NABMA)'s, 'Love your Local Market' (LYLM) campaign which runs 17th-31st May 2019.

The campaign celebrates the variety of markets up and down the country and puts traders at the heart of the campaign. Its aims to raise awareness to encourage people to attend and support their local markets, the traders and to try something new.

This will be the eighth year of the campaign, which has given 11,000 people the chance to sample market trading and at least 1,000 new businesses have been created.

Mendip District Council run weekly markets in Shepton Mallet, Frome, Wells, Street and Glastonbury, and a monthly market, every third Sunday of the month in Shepton Mallet.

In conjunction with the campaign, we are encouraging young traders aged 16-30 to trade at one of our markets during the LYLM fortnight. They will be put forward and could be nominated to attend the South West Regional Final of the National Young Traders Markets hosted in Wells on Thursday 25th July.

We are offering discounted pitches (subject to availability) for first time traders during the fortnight, along with a day's trading insurance provided by NABMA.

If you would like to trade at our markets, please email markets@mendip.gov.uk.

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We will be organising a LYLM banner road trip to attend each market during the fortnight. Follow us on our social media channels to stay up to date and see how we're supporting the campaign:

Facebook

@streethursdaymarket
@sheptonfridaymarket
@fromeweeklymarket

Twitter

@mendip_markets

Instagram

@mendip.markets

Feel free to tag us in your posts and use the hashtags #LYLM2019 and #MendipMarkets.

To find out more about our markets, visit www.mendip.gov.uk/markets.

To learn more about the LYLM campaign, visit www.nabma.com/love-your-local-market-2019/.

Community Funding



Spark can support groups to get themselves ready to apply for funding; writing a constitution, getting any relevant policies and procedures in place and ensuring you have the right management structure.

We have a funding database to search for any new funding opportunities and for groups who need a bit more support we have recently employed a funding officer. For more information email Sharon.Hale@sparksomerset.org.uk

THE GREGGS FOUNDATION LOCAL COMMUNITY PROJECTS - Grants up to £2,000 for grassroots not-for-profit organisations in England, Scotland and Wales for projects or equipment to help people in need.

Application deadline: Sunday 30 June 2019.

The **Greggs Foundation Local Community Project Grants** scheme provides small grants for local projects that improve resilience within a community of interest. This can include sessional activities/respite support, equipment for sessional activities, trips and residential breaks. The Foundation is also interested in new approaches and innovative ideas as well as sustainable approaches to supporting the community of interest. Priority



will be given to organisations that have Greggs shops or premises nearby. A store locator can be found at this [LINK](#).

Further information, together with an application form, is available on the [Greggs Foundation website](#)

THE CLOTHWORKERS' FOUNDATION – Main Grants and Small Grants programme for UK charitable organisations working in the areas of alcohol and substance misuse, disabled people, disadvantaged minority communities, disadvantaged young people, domestic and sexual violence, older people, homelessness, prisoners and ex-offenders and visual impairment.

Application deadline: none – applications may be made at any time.

Two levels of grant funding are available:

1. **Main Grants Programme:** there is no maximum project cost or grant amount. The average grant amount is £25,000. Charities with an annual income of less than £15 million may apply.
2. **Small Grants Programme:** offers grants of up to £10,000, the average amount is £7,000. The total cost of the project must be less than £100,000. Charities with an annual income of less than £250,000 may apply.

The following match funding is required:

1. **Main Grants Programme:** 10% or more of the balance of the project costs.
2. **Small Grants Programme:** funds between 50% and 100% of the balance, provided it does not exceed the maximum grant of £10,000.

Applicants must first complete an [online eligibility quiz](#) to get access to an online application form which is universal and can be used for both the Main and Small grants programmes.

Further information is available on the [Foundation's website](#).

THE TRANSFORM FOUNDATION WEBSITE GRANTS PROGRAMME - Grants up to £18,000 for small and medium sized UK charities to cover the upfront costs of a new charity-specific website including strategy, design, development and training.

Application deadline: none – applications may be made at any time.

Applications may be made at any time. There is a 2-stage application process:

1. **Stage 1:** Groups should fill out a simple online form to check that they fit the eligibility criteria and that they have a clear, measurable plan for deploying the funding to generate income or impact;
2. **Stage 2:** Those who are successful at stage 1 will have a detailed online meeting with a technology consultant from the Foundation's grant partner (Raising IT) to assess the impact a new site could create and to review the technical fit. Full documentation re-capping the details of the programme will be provided for the applicant to review.

For further information about the programme and how to apply, visit the [Transform Foundation website](#)



THE QBE FOUNDATION DISCRETIONARY GRANTS PROGRAMME - Grants for local UK registered charities to help people overcome disadvantage, live more independently, successfully and productively.

Application deadline: none – applications may be made at any time.

Applications may be made at any time via the application for on the **Foundation's website**, where further information can also be found.

THE ROBERT MCALPINE FOUNDATION - Grants up to £10,000 for registered charities in England, Wales and Scotland for projects that benefit older people.

Application deadline: none – applications may be made at any time.

The **Robert McAlpine Foundation** is a grant-making charity that provides grants to registered charities working to benefit local communities in England, Scotland and Wales, with a particular emphasis on the following:

- o Children and young people;
- o Older people; and
- o People with disabilities.

The Foundation's preferred beneficiary group is older people.

Please note: the Foundation does not maintain a website. Further information is, however, available on the **Charity Commission website**.

Applications may be made at any time in writing and are considered by the Foundation each November.

Contact details for the Foundation are:

Gillian Bush
The Robert McAlpine Foundation
Eaton Court
Maylands Avenue
Hemel Hemstead
Hertfordshire
HP2 7TR
Email: foundation@srm.com

THE BRUCE WAKE CHARITY - Grants are available for the provision of leisure activities for the disabled in the UK.

Application deadline: none – applications may be made at any time.



The **Bruce Wake Charity**'s objective is to provide generally small grants under £5,000 for projects that provide leisure activities for the disabled across the United Kingdom.

Applications should meet the following criteria:

- o **The potential beneficiaries are physically disabled wheelchair users;**
- o **Improved access for wheelchair users is proposed; and**
- o **A sporting or leisure activity involving disabled wheelchair users is proposed.**

Applications, which are considered every three months by the Charity, may be submitted at any time via a preliminary online application form.

Further information is available on the **Bruce Wake Charity website**.

THE TREE FUTURES GRANT PROGRAMME – Grants up to £1,000 to enable UK community groups and schools to carry out tree planting projects during National Tree Week (23 November – 1 December 2019).

Application deadline: Friday 17 May 2019.

Sites must be maintained and protected for at least 5 years following the planting.

Schools and community group in the UK can apply for a grant of between £300 and £1,000..

There is a match funding requirement. The Tree Council will fund 80% of the project cost up to £1,000. Applicants are expected to find the remaining 20% required.

The following may **not** apply for a grant:

- o Retrospective applications;
- o Bushes and shrubs;
- o Willows;
- o Fan-trained, espalier or step-over fruit trees;
- o Trees planted in tubs;
- o Expensive guards and cages that are not justified; or
- o Associated costs for external planting advice/advisers.

The deadline for applications is **5pm on Friday 17 May 2019**. Successful applicants are expected to be notified by the end of June.

An application form and guidance are available on the **Tree Council website**. Applications should be submitted by email to Geraldine Creaven (contact details below) and should include:

1. Tree details: names, height, root type (all this information is available from the supplier);
2. The quantity and price of each tree;
3. The quantity, price and type of support and aids; justification for using this particular type of support;
4. An email from the person responsible for granting consent to plant on the site and a guarantee that the site will be secure for at least five years;

5. A site map; and
6. A location plan, which must include positions, numbers and species of the trees to be planted.

Contact details for Tree Futures are:

Geraldine Creaven

Tree Council

4 Dock Offices

Surrey Quays Road

London

SE16 2XU

Email: geraldine.creaven@treecouncil.org.uk

THE THOMPSON FAMILY CHARITABLE TRUST - Grants for UK registered charities working in the fields of health and social welfare, animal welfare, the arts, sport, education and medical research.

Application deadline: none – applications may be made at any time.

Please note: the Trust does not maintain a website. Further information is, however, available on the **[Charity Commission website](#)**.

Applications, which are considered regularly by the Trust, may be made at any time in writing.

Contact details for the Trust are:

Katie Woodward

The Thompson Family Charitable Trust

Hillsdown Court

15 Totteridge Common

London

N20 8LR

Tel: 01608 676789

Email: roy.copus@btinternet.com

THE HEALTH AND WELLBEING CHALLENGE FUND SOUTH WEST – A mixture of grants and loans up to £150,000 for voluntary, community and social enterprises in the South West of England working to improve health and wellbeing.

Application deadline: none – applications may be made at any time.

Applications can be made at any time. Applicants are required to complete an **[Online Enquiry Form](#)** in the first instance, which is available on the **[Resonance – Health and Wellbeing Challenge Fund South West website](#)**, together with further information about the scheme.

Contact details for the Challenge Fund are:

Leila Sharland

Investment Manager

Resonance Ltd

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The Great Barn
Scarne Court
Launceston
PL15 9LR
Tel: 07894 238978
Email: leila.sharland@resonance.ltd.uk

ARTS COUNCIL ENGLAND SMALL CAPITAL GRANTS PROGRAMME - Grants up to £500,000 for constituted arts and cultural organisations based in England whose capital and/or building projects are arts focused and relate to the delivery of arts activity.

Application deadline: Wednesday 3 May 2019 for Expressions of Interest; Friday 5 July 2019 for Full Applications.

There is a two-stage application process:

1. **Stage 1 - Expressions of interest** will be accepted between **Thursday 11 April and Friday 3 May 2019**;
2. **Stage 2 - Full applications** will be accepted between **Friday 31 May and Friday 5 July 2019**.

For further information about the programme, visit the [Arts Council website](#)

THE CHRISTOPHER LAING FOUNDATION - Grants are available for UK charities undertaking projects in the fields of children and young people, social welfare and health, with a priority to those organisations supporting disabled adults.

Application deadline: none – applications may be made at any time.

Please note: the Foundation does not maintain a website. Further information is, however, available on the [Charity Commission website](#).

Applications may be made at any time in writing, addressed to:

Vince Cheshire
Christopher Laing Foundation
c/o TMF Management (UK) Ltd
400 Capability Green
Luton
Bedfordshire
LU1 3AE
Tel: 01582 439200
Email: claing_charity@tmf-group.com

THE HILDEN CHARITABLE FUND SUMMER PLAY SCHEME GRANTS – Grants up to £1,500 for UK voluntary and community to provide summer play schemes for disadvantaged children.

Application deadline: Tuesday 4 June 2019.

Eligible projects must be:



- o Summer play schemes for children aged 5 to 18 years;
- o Local schemes lasting for 2 to 6 weeks; and
- o Schemes with strong volunteer support.

Further information together with an application form (which should be posted – not emailed to the Fund) is available on the [Hilden Charitable Fund website](#).

Contact details for the Fund are:

The Hilden Charitable Fund
34 North End Road
London
W14 OSH
Tel: 0207 603 1525
Email: hildencharity@hotmail.com

THE DOROTHY HAY-BOLTON CHARITABLE TRUST - Grants up to £3,000 for charitable organisations in England and Wales working with children, young people and the elderly, particularly beneficiaries with sight and/or hearing loss.

The Trust has a specific emphasis on funding projects that benefit children, young people and older people.

Grants awards are normally between £1,000 and £3,000. There is no requirement for match funding.

Please note: the Trust does not maintain a website. Further information is, however, available on the [Charity Commission website](#) or by contacting the Trust directly at the address below.

Contact details for the Trust are:

Brian E Carter
Dorothy Hay-Bolton Charitable Trust
Reeves & Co LLP
24 Chiswell Street
London
EC1Y 4YX
Tel: 0207 382 1820
Email: brian.carter@krestonreeves.com

THE ST. JAMES'S PLACE CHARITABLE FOUNDATION - Grants up to £10,000 for registered charities and Special Needs Schools in the UK working to improve the quality of life of people with a physical disability, mental health issue or who are disadvantaged, with an emphasis on beneficiaries aged 25 and under.

Application deadline: none – applications may be made at any time.
Applications should fall within one of the following three themes:



1. Supporting young people with special needs;
2. Disadvantaged young people; and/or
3. Supporting people with cancer.

Applications for a small grant of up to £10,000 may be made at any time

Further information, together with an application form, is available on the [Foundation's website](#)

THE DOUGLAS ARTER FOUNDATION - Grants up to £2,000 for UK registered charities providing projects for the benefit of people of all ages with physical and mental disabilities.

Application deadline: none – applications may be made at any time.

Please note: the Foundation does not have a website or an email address. Further information is, however, available on the [Charity Commission website](#).

Applications may be submitted at any time. The Foundation considers applications in March, June, September and December. Successful applicants are notified within two weeks of meetings.

Applications must be made in writing, including a copy of the applicant's most recent accounts, and sent to:

**Miss B J Arter
Secretary
The Douglas Arter Foundation
Fern Villa
Melksham Road
Patterdown
Chippenham
Wiltshire
SN15 2NR**

MOVEMENT FOR GOOD – Small and large grants for the advancement of education and skills, citizenship and/or community development and the advancement of the arts, culture and heritage. UK registered charities may apply.

Application deadlines:

1. Small Grants up to £1,000: 23:59 on Friday 17 May 2019;
2. Large Grants up to £50,000: 23:59 on Friday 26 July 2019.

Applications must meet one or more of the following charitable objects:

- o The advancement of education and skills;
- o The advancement of citizenship or community development; and/or
- o The advancement of arts, culture or heritage.

Further information is available on the [Ecclesiastical Movement for Good website](#)

News from the Monitoring Officer

Standards Committee

The Standards Committee has an important role in seeking to ensure high standards of behaviour amongst Members of the District Council as well as Parishes.

Contact details for SALC and SLCC	
Somerset Association of Local Councils Edgar Hall Somerton Business Park 8 Cary Court Somerton TA11 6SB Telephone 01458 270922	Society of Local Council Clerks The Society of Local Council Clerks Main Office No.8 The Crescent Taunton TA1 4EA Telephone: 01823 253646 Fax: 01823 253681 www.slcc.co.uk

Calendar of meetings for 2019/20

Mendip District Council has prepared a calendar of its public meetings to be held in 2018/2019. Please contact committee_services@mendip.gov.uk if you wish to have a copy.

It should be noted that this calendar may be subject to change. However, any changes will be because of the timetable for Council business - it will not be possible to make changes to suit individuals.

The calendar for 2019/20 will be agreed following the local elections being held in May 2019.

A date for your diary - May

Full Council Monday 13th May 2019

<https://www.mendip.gov.uk/article/6492/Monday-13-May-2019>

Asset of Community Value Panel Wednesday 15th May 2019

<https://www.mendip.gov.uk/assetcvp>

Planning Board Wednesday 29th May 2019

<https://www.mendip.gov.uk/article/7672/Wednesday-29-May-2019>

Contact details for the committee officers are as follows:

Claire Dicken

claire.dicken@mendip.gov.uk

01749 341341

