



# Norton St Philip Neighbourhood Plan Representation Response Form

For Office Use  
Only  
Date Received

- All representations should be made on a form of this type.
- There are guidance notes on page 2 to help you complete the form.
- Representations must be received by 5pm on 12<sup>th</sup> April 2019

You can photocopy this form, download copies from [mendip.gov.uk/neighbourhoodplanning](http://mendip.gov.uk/neighbourhoodplanning) or collect additional hard copies from the Council Access Point, Frome Library, Justice Lane, Frome BA11 1BE or the Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT.

For further information or advice, please contact the Planning Policy Team by email: [planningpolicy@mendip.gov.uk](mailto:planningpolicy@mendip.gov.uk) or telephone: (0300) 303 8588.

## PART ONE – YOUR DETAILS AND GUIDANCE NOTES

| Contact Details                               |  |                                |
|---|--|--------------------------------|
| <b>Name:</b> _____                            | <i>If you have appointed somebody to act as your agent, please give their contact details. All correspondence will be sent to the agent:</i> |                                |
| <b>Organisation:</b> _____<br>(if applicable) |  | <b>Agent Name:</b> _____       |
| <b>Address:</b> _____<br>_____                |  | <b>Company Name:</b> _____     |
| <b>Postcode:</b> _____                        |  | <b>Address:</b> _____<br>_____ |
| <b>Email:</b> _____                           |  | <b>Postcode:</b> _____         |
| <b>Tel:</b> _____                             |  | <b>Email:</b> _____            |
|   | <b>Tel:</b> _____  |                                |
| <b>Signature:</b> _____                       | <b>Date:</b> _____   |                                |

*Please note that representations should be attributable to named individuals or organisations at a postal address. Any representation received will be published on the Council's Website, including your name.*

| Future Progress of the Neighbourhood Plan for Norton St Philip |  |
|--|--|
|  | Please indicate if you wish to be notified about progress of the Neighbourhood Plan, including when the District Council makes a decision about 'making' the plan (under Regulation 19), by ticking here. <b>We will contact you by e-mail only unless you instruct otherwise.</b> |

## GUIDANCE NOTES

If you need any further information or advice, please contact the Planning Policy Team via e-mail: [planningpolicy@mendip.gov.uk](mailto:planningpolicy@mendip.gov.uk) or by telephone: (0300) 303 8588.

### A Neighbourhood Plan For Norton St Philip

Norton St Philip Parish Council has submitted its proposed Neighbourhood Plan to Mendip District Council under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 (as amended). The proposed Neighbourhood Plan and related documents can be viewed online at [www.mendip.gov.uk/neighbourhoodplanning](http://www.mendip.gov.uk/neighbourhoodplanning) or are available to view at the following locations:

- Mendip District Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT (Opening hours 8.30 am – 5 pm Monday – Friday)
- Council Access Point at Frome Library, Justice Lane, Frome BA11 1BE (Opening hours: 9.30 am – 1.00 pm, 2.00 – 4.30pm, Mon – Fri)
- Palaiet Hall, Church Street, Norton St Philip BA2 7LU

Under Regulation 16, the Council is required to publicise the proposed Neighbourhood Plan and invite representations before it is submitted for Examination. This period will run between **Friday 1st 2019** and **Friday 12th April 2019**. Representations received outside this period may not be accepted.

### What can I make comments on?

The Examiner will only consider matters in the box below. As such, **comments should relate only to such matters and this should be clearly stated in your representation.**

#### **When examining the Neighbourhood Plan, the Examiner is required to consider the following:**

- A** Whether the draft neighbourhood development plan meets the basic conditions outlined in the Regulations as:
1. Having regard to national policies and advice contained in guidance issued by the Secretary of State, it is appropriate to make the neighbourhood development plan;
  2. The making of the neighbourhood development plan contributes to the achievement of sustainable development;
  3. The making of the neighbourhood development plan is in general conformity with the strategic policies contained in the development plan for the area;
  4. The making of the neighbourhood development plan does not breach, and is otherwise compatible with, EU obligations.
- B** Whether the draft neighbourhood development plan complies with the provision made by or under sections 38A and 38B of the Planning and Compulsory Purchase Act 2004
- C** Whether the area for any referendum should extend beyond the neighbourhood area to which the draft neighbourhood development plan relates
- D** Whether the draft neighbourhood development plan is compatible with the European Convention on Human Rights

### Can I submit representations on behalf of a group?

The Council welcomes submissions from groups who share a common view on how they wish to see a policy changed. A single representation will be as effective as a large number of individuals submitting separate representations which repeat the same points.

## PART TWO – YOUR COMMENTS

*Please use a separate form for each section or policy you wish to comment on*

|  |
|--|
| <b>1. To which proposed section or policy does your representation relate?</b>                                     |
|  |
| <b>2. To which basic condition or other matter outlined in the guidance notes does your representation relate?</b> |
|  |
| <b>3. Please outline your comments below (continue on an additional sheet if necessary)</b>                        |
|  |

### **Completed forms should be returned:**

- **By post to:** Planning Policy, Mendip District Council, Cannards Grave Road, Shepton Mallet, Somerset, BA4 5BT
- **By e-mail to:** [planningpolicy@mendip.gov.uk](mailto:planningpolicy@mendip.gov.uk)
- **By hand to:** the Council Offices in Shepton Mallet (address above) or the Council Access Point in Frome, the Library, Justice Lane, Frome BA11 1BE

**Representations must be received by no later than Friday 12th April 2019**  
**Representations received after this date will not be considered**