

## WEEKLY VERSION OF PLAN PUBLISHED ON 9 SEPTEMBER 2019

### MENDIP DISTRICT COUNCIL FORWARD PLAN

The Council is required to publish a document which sets out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings, full Council meetings and meetings of the Phoenix Sponsorship Board. It also includes some matters which are not key decisions, but are included in the interest of transparency.

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

\*The Council has decided that the relevant threshold at or above which the decision is significant will be £100,000 for capital /revenue expenditure or savings.

Cabinet meetings, full Council meetings and meetings of the Phoenix Sponsorship Board are held in public in at the Council Offices Shepton Mallet, unless there is a resolution for all or part of the meeting to be held in private in order to consider exempt information/confidential business. Decisions to discuss any items of business in private (whether forming part of a public meeting or not) will be published at least 28 days before the meeting at which they are due to be discussed. This applies whether or not the item to be discussed is a key decision. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings, full Council meetings and meetings of the Phoenix Sponsorship Board are also published on the Council's website at least five clear working days before the meeting date.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered during the period of the Plan, which will also include reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Monday (except where this is a bank holiday). Where possible, the Council, will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date plan.

The Cabinet meets regularly and comprises the following elected Members:

- Cllr Ros Wyke, Leader of Mendip District Council
- Cllr Janine Nash, Deputy Leader of Mendip District Council and Portfolio Holder for Planning Policy and Local Plan
- Cllr Tom Ronan, Portfolio Holder for Strategic Policy and Climate Change
- Cllr Barry O’Leary, Portfolio Holder for Enterprise and Finance
- Cllr Peter Goater, Portfolio Holder for Economic Development
- Cllr Simon Carswell, Portfolio Holder for Corporate Services and Performance Management
- Cllr Damon Hooton, Portfolio Holder for Development management and Enforcement
- Cllr Pinnock, Portfolio Holder for Housing Services
- Cllr Heather Shearer, Portfolio Holder for Community Health Services
- Cllr Nick Cottle, Portfolio Holder for Neighbourhood Services

The Phoenix Sponsorship Board also meets regularly and comprises of the following elected Members:

- Cllr Ros Wyke, Leader of Mendip District Council
- Cllr Janine Nash, Deputy Leader of Mendip District Council
- Cllr Barry O’Leary, Portfolio Holder for Enterprise and Finance
- Cllr Peter Goater, Portfolio Holder for Economic Development
- Cllr Shane Collins, Leader of the Opposition

For general enquiries about the Forward Plan:

- You can view it on the Council’s web site at: <https://www.mendip.gov.uk/forwardplan>
- You can arrange to inspect it at the Council Offices (in Shepton Mallet).
- Alternatively, copies can be obtained from the Committee Services Team by telephoning 0300 303 8588.

To make representations about proposed decisions please contact the Committee Services Team at [Committee\\_Services@mendip.gov.uk](mailto:Committee_Services@mendip.gov.uk) or by telephoning 01749 341341

The agenda and papers for all of the Council’s public meetings can be found on the Council’s website

Proposed decision published in Forward Plan	Date/period when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?
20.05.2019	To be taken Sometime after 20 May 2019  By Phoenix Sponsorship Board	Strategic Investment Opportunities	Report and relevant background papers	Yes, on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed:  Category 3 – Information relating to the financial or business affairs of any particular person (including those of the Council).
20.05.2019	To be taken Sometime after 20 May 2019  By Phoenix Sponsorship Board	Strategic Acquisition Opportunities	Report and relevant background papers	Yes, on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed:  Category 3 – Information relating to the financial or business affairs of any particular person (including those of the Council).

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20.05.2019	To be taken Sometime after 20 May 2019  By Phoenix Sponsorship Board	Development and Investment opportunities in respect of the Shape Mendip site, Shepton Mallet	Report and relevant background papers	Yes, on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed:  Category 3 – Information relating to the financial or business affairs of any particular person (including those of the Council).
20.05.2019	To be taken every September  By full Council	Outturn Treasury Management Strategy  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
05.09.2019	To be taken by September 2019  By Full Council	Polling District and Polling Places Review  Report Author: Steven Lake <a href="mailto:Steven.Lake@mendip.gov.uk">Steven.Lake@mendip.gov.uk</a>	Report and relevant background papers	No

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05.09.2019	To be taken by September 2019  By Full Council	Update of Progress to Address the Council's Climate Emergency Commitments  Report Author: Tracy Aarons <a href="mailto:Tracy.Aarons@mendip.gov.uk">Tracy.Aarons@mendip.gov.uk</a>	Report and relevant background papers	No
05.09.2019	To be taken by September 2019  By Full Council	Governance Arrangements for the Heart of the South West Joint Committee  Report Author: Stuart Brown <a href="mailto:Steven.Lake@mendip.gov.uk">Steven.Lake@mendip.gov.uk</a>	Report and relevant background papers	No
05.09.2019	To be taken by September 2019  By Full Council	Independent Person, Standards Committee  Report Author: David Clark <a href="mailto:David.Clark@mendip.gov.uk">David.Clark@mendip.gov.uk</a>	Report and relevant background papers	No
14.06.2019	To be taken October 2019  By Cabinet	Homeless and Rough Sleeping Strategy  Report Author: Jai Vick <a href="mailto:Jai.Vick@mendip.gov.uk">Jai.Vick@mendip.gov.uk</a>	Report and relevant background papers	No
04.09.2019	To be taken October 2019  By Cabinet	Berkley Marsh Public Space Protection Order Update  Report Author: Haylee Wilkins <a href="mailto:Haylee.Wilkins@mendip.gov.uk">Haylee.Wilkins@mendip.gov.uk</a>	Report and relevant background papers	No

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22.08.2019	To be taken October 2019  By Cabinet	Community Health Advisory Services Development  Report Author: Mike Berry <a href="mailto:Michael.Berry@mendip.gov.uk">Michael.Berry@mendip.gov.uk</a>	Report and relevant background papers	No
20.08.2019	To be taken October 2019  By: Cabinet	Loan to Somerset Waste Partnership for Waste Vehicles and Associated Infrastructure  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	Not for publication by nature of:  Paragraph 3, information relating to the financial or business affairs of any particular person (including those of the Council)
10.06.2019	To be taken each July, October, January and April  By: Cabinet	Irrecoverable Arrears  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	Not for publication by nature of:  Paragraph 1, information relating to any individual Paragraph 2, information which is likely to reveal the identity of an individual Paragraph 3, information relating to the financial or business affairs of any particular person (including those of the Council)

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20.05.2019	To be taken November 2019  By Cabinet	Enforcement Update  Report Author: Haylee Wilkins <a href="mailto:Haylee.Wilkins@mendip.gov.uk">Haylee.Wilkins@mendip.gov.uk</a>	Report and relevant background papers	No
16.08.2019	To be taken November 2019  By Cabinet	Mendip Market Strategy  Report Author: Suzanne Sharpe <a href="mailto:Suzanne.Sharpe@mendip.gov.uk">Suzanne.Sharpe@mendip.gov.uk</a>	Report and relevant background papers	No
16.08.2019	To be taken November 2019  By Cabinet	Events Strategy  Report Author: Suzanne Sharpe <a href="mailto:Suzanne.Sharpe@mendip.gov.uk">Suzanne.Sharpe@mendip.gov.uk</a>	Report and relevant background papers	No
03.09.2019	To be taken December 2019  By Cabinet	Energy Investments Strategy  Report Author: Jane Sharp <a href="mailto:Jane.Sharp@mendip.gov.uk">Jane.Sharp@mendip.gov.uk</a>	Report and relevant background papers	No
28.08.2019	To be taken December 2019  By Cabinet	Formal Review of Local Plan Part 1 & 2 Local Development Scheme  Report Author: Andre Sestini <a href="mailto:Andre.sestini@mendip.gov.uk">Andre.sestini@mendip.gov.uk</a>	Report and relevant background papers	No

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20.05.2019	To be taken every December  By Cabinet	Quarter 2 Performance Report  Report Author: Sara Skirton <a href="mailto:Sara.Skirton@mendip.gov.uk">Sara.Skirton@mendip.gov.uk</a>	Report and relevant background papers	No
14.06.2019	To be taken every December  By Cabinet	Quarter 2 Budget Monitoring Report  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every December  By Cabinet	Treasury Management Strategy – Mid Year Update  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every December  By: Cabinet	Business Rates Discretionary Relief Policy 2019-20  Report Author: Steve Shrimplin <a href="mailto:Steve.Shrimplin@mendip.gov.uk">Steve.Shrimplin@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every December  By Cabinet	Somerset Waste Authority Outline Business Plan 2019-24  Report Author: Haylee Wilkins <a href="mailto:Haylee.Wilkins@mendip.gov.uk">Haylee.Wilkins@mendip.gov.uk</a>	Report and relevant background papers	No



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20.05.2019	To be taken every December  By: Cabinet	Council Tax Support Policy f  Report Author: Steve Shrimplin <a href="mailto:Steve.Shrimplin@mendip.gov.uk">Steve.Shrimplin@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every December  By Full Council	Treasury Management Strategy – Mid Year Update  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every December  By Full Council	Set Council Tax Taxbase  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every February  By Cabinet	Capital Strategy and 2019/20 detailed Capital Programme  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every February  By Cabinet	Treasury Management Strategy  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No

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20.05.2019	To be taken every February  By Cabinet	Medium Term Resource Strategy (MTRS) with recommendation to full Council  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every February  By full Council	Capital Strategy and 2019/20 detailed Capital Programme  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every February  By full Council	2019/20 Treasury Management Strategy  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every February  By full Council	Medium Term Resource Strategy (MTRS)  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every February  By full Council	Council Tax Setting  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No

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20.05.2019	To be taken every February  By full Council	Mental Health Champion Report  Report Author: Nataliya Wills <a href="mailto:Nataliya.Wills@mendip.gov.uk">Nataliya.Wills@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every February  By full Council	Pay Policy Statement 2018 / 2019  Report Author: David Clark <a href="mailto:David.Clark@mendip.gov.uk">David.Clark@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every March  By Cabinet	Quarter 3 Performance Report  Report Author: Sara Skirton <a href="mailto:Sara.Skirton@mendip.gov.uk">Sara.Skirton@mendip.gov.uk</a>	Report and relevant background papers	No
14.06.2019	To be taken every March  By Cabinet	Quarter 3 Budget Monitoring Report  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every March  By: Cabinet	Calendar of Public Meetings  Report Author: Claire Dicken <a href="mailto:Claire.Dicken@mendip.gov.uk">Claire.Dicken@mendip.gov.uk</a>	Report and relevant background papers	No

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20.05.2019	To be taken every April by Cabinet	Equality Objective Update  Report Author: Tom Rutland <a href="mailto:txrutland@somerst.gov.uk">txrutland@somerst.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every April By Cabinet	Member Development  Report Author: Claire Dicken <a href="mailto:Claire.Dicken@mendip.gov.uk">Claire.Dicken@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every May By Cabinet	Outturn Budget Monitoring Report  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every May By Cabinet	Regulation of Investigatory Powers Act 2000 (RIPA)  Report Author: Lesley Dolan <a href="mailto:Lesley.Dolan@mendip.gov.uk">Lesley.Dolan@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every May By Cabinet	Annual Safeguarding Report  Report Author: Nicola Fensham <a href="mailto:Nicola.Fensham@mendip.gov.uk">Nicola.Fensham@mendip.gov.uk</a>	Report and relevant background papers	No

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20.05.2019	To be taken every May  By full Council	Calendar of Public Meetings  Report Author: Claire Dicken <a href="mailto:Claire.Dicken@mendip.gov.uk">Claire.Dicken@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every May  By full Council	Review of Scrutiny Arrangements  Report Author: Tracy Aarons <a href="mailto:Tracy.Aarons@mendip.gov.uk">Tracy.Aarons@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every May  By full Council	Review of Polling District and Polling Places  Report Author: Steven Lake <a href="mailto:Steven.Lake@mendip.gov.uk">Steven.Lake@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every June  By Cabinet	Shape Mendip Lottery Review  Report Author: Jane Sharp <a href="mailto:Jane.Sharp@mendip.gov.uk">Jane.Sharp@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every June  By Cabinet	Outside Body Arrangement  Report Author: Claire Dicken <a href="mailto:Claire.Dicken@mendip.gov.uk">Claire.Dicken@mendip.gov.uk</a>	Report and relevant background papers	No

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20.05.2019	To be taken every July  By: Cabinet	Quarter 4 Corporate Performance  Report Author: Sara Skirton <a href="mailto:Sara.Skirton@mendip.gov.uk">Sara.Skirton@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every July  By Cabinet	Outturn Treasury Management Strategy  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken August 2019 thereafter every July  By Cabinet	Mendip Health and Wellbeing Board – update  Report Author: Nataliya Wills <a href="mailto:Nataliya.Wills@mendip.gov.uk">Nataliya.Wills@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken every September  By: Cabinet	Quarter 1 Corporate Performance  Report Author: Sara Skirton <a href="mailto:Sara.Skirton@mendip.gov.uk">Sara.Skirton@mendip.gov.uk</a>	Report and relevant background papers	No
14.06.2019	To be taken every September  By Cabinet	Quarter 1 Budget Monitoring Report  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No

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20.05.2019	To be taken TBC  By Cabinet	Modern.Gov Software  Report Author: Jane Sharp <a href="mailto:Jane.Sharp@mendip.gov.uk">Jane.Sharp@mendip.gov.uk</a>	Report and relevant background papers	No
20.05.2019	To be taken TBC  By Cabinet	Bereavement Strategy  Report Author: Haylee Wilkins <a href="mailto:Haylee.Wilkins@mendip.gov.uk">Haylee.Wilkins@mendip.gov.uk</a>	Report and relevant background papers	No
14.06.2019	To be taken  TBC	Connecting Devon & Somerset update Report  Report Author: Julie Reader-Sullivan/Jenny Pitcher  <a href="mailto:Jenny.Pitcher@mendip.gov.uk">Jenny.Pitcher@mendip.gov.uk</a>	Report and relevant background papers	No
06.08.2019	To be taken TBC  By Cabinet	Fusion's Annual Plan  Report Author: Sara Skirton <a href="mailto:Sara.Skirton@mendip.gov.uk">Sara.Skirton@mendip.gov.uk</a>	Report and relevant background papers	No