

PORTFOLIO HOLDER DECISIONS



Please refer to Guidance Notes overleaf

Forward Plan Ref. No.	2017 276 May – Off Street Parking, North Parade Car Park, Frome	Date of decision 9 May 2017
Name of Portfolio Holder	Cllr Nigel Taylor	
Name of Officer	Georgina Dickens	
Details of Decision	<p>Farleigh Further Education College are seeking to enter into a 12 month lease with the District Council for the exclusive use of the two upper tiers of North Parade car park for temporary classrooms whilst the College is undertaking building works. The terms and conditions of the lease arrangement has been agreed by the Corporate Asset Management Group and the opportunity has been considered favourably by the Car Park Working Group.</p> <p>In order to implement the lease, approval has been sought to act upon Clause 3.2 under Part II of the recently revised Mendip District Council (Off Street Parking Places) Order 2017.</p> <p><i>This clause states that “the Council reserves the right to permanently close or temporarily suspend the use of the whole or any part of its Parking Places, or enlarge or otherwise alter any of its Parking Places in Schedule 1 and any associated facilities without prior notice as it deems appropriate.”</i></p> <p>This gives the Council the powers, in this particular case to partially close the car park for public parking for a period of time. The proposed lease area occupies a relatively underutilised part of the car park with the front, more popular, section of the car park remaining available for public parking in the usual way.</p> <p>The intention is that the public will still be able to access the Millennium Gardens through the car park following a route parallel to the railway embankment by excluding this space from the area proposed to be leased.</p> <p>Additionally, the CCTV camera in the centre of the car park will be decommissioned.</p>	
Details of consultation carried out:		
Tick		
	Chief Executive/ Deputy Chief Executive	Donna Nolan Date: 3.05.17
	Legal	Alex Kershaw-Moore Date: 8.05 17
	Finance	Paul Deal Date: 3.05.17

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	Group Manager	Stuart Finney	Date: 3.05.17
	Portfolio Holder	Nigel Taylor	Date: 3.05.17
	Ward Members	Cllr Stina Falle and Cllr Des Harris	Date: 9.05.17
Reasons for Decision		To enable the Council to enter into a short term lease with Farleigh Further Education College to make more effective and efficient use of the Council's assets thereby securing a better income for the Council and facilitating the College's building works.	
Any alternative options considered and rejected		By choosing not to enact the Off Street Parking Places Order in this case, the Council's asset would be less effectively used and would result in a loss of potential income. .	
Financial and personnel implications		Negligible costs to the District Council.	
Any relevant personal Interest under the Code of Conduct			
Reports and Background papers relevant to the decision		Minutes from Car Park Working Group and Corporate Asset Management Group. Proposed lease plan.	
Date e-mailed to Members incl Scrutiny Board Chair		Tuesday, 9 May 2017	
Date of Publication of Notice		Tuesday, 9 May 2017	
Date Decision comes into force (*see below)		Wednesday, 17 May 2017	
* Please Note: The decision detailed above will come into force, and may be implemented, 5 clear working days after Publication unless subject to call-in by the Scrutiny Board.			
Signature of Portfolio Holder		