

# CABINET

Agenda Item: 8

**Ward:** All

**Portfolio:** Finance, Governance and Corporate Services

**Report Author(s):** Assistant Portfolio Holder for Finance, Governance and Corporate Services

**Meeting Date: 22 May 2017**

**SUBJECT: Review of Member Representation on Outside Bodies**

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<b>Report Sign off</b>	<b>Seen by:</b>	<b>Name</b>	<b>Date</b>
	Chief Executive/ Deputy Chief Executive(s)	Donna Nolan	10.05.2017
	Legal	Donna Nolan	10.05.2017
	Finance	Paul Deal	03.05.2017
	Group Manager	David Clark	10.05.2017
	Portfolio Holder	John Parham	
	Ward Member(s)	N/A	
<b>Summary:</b>	<p>At its meeting on 11 July 2016, the Cabinet resolved to set up a small cross party working group, Chaired by Councillor Alan Townsend, Assistant Portfolio Holder, to review the Outside Body arrangement and report back to Cabinet in due course.</p> <p>This report has been produced to give the Cabinet an opportunity to consider the findings of the review and decide on Member representation on Outside Bodies in 2017/18.</p> <p>The new Corporate Strategy and the priorities within in will mean that the Outside Body arrangement will need another "light touch" review in due course.</p>		

<b>Recommendation:</b>	<p>Cabinet are asked to:</p> <ol style="list-style-type: none"> <li>1. Note the findings of the Outside Body review</li> <li>2. Agree the recommendations as set out in Appendix 1 of this report for continuing and ceasing with the Outside Bodies as listed.</li> </ol>
<b>Direct and/or indirect impact on service delivery to our customers and communities:</b>	<p>Membership of these bodies can assist with the delivery of services to our customers and communities.</p>
<b>Contribution to Corporate Priorities:</b>	<p>Membership of these bodies assists with the delivery of each of the Council's priorities namely:</p> <ul style="list-style-type: none"> <li>• To improve the health and wellbeing of the residents and communities of Mendip</li> <li>• Supporting economic development and growth</li> </ul>
<b>Legal Implications:</b>	<p>Detailed guidance is provided in the framework which has been produced to assist Councillors in performing their duties when appointed to outside bodies. The framework also explains the inter-relationship between this guidance and the Code of Conduct for members.</p>
<b>Financial Implications:</b>	<p>None specifically identified. Although Members are entitled to claim for expenses when representing the Council at meetings of Outside Bodies.</p>
<b>Impact on Service Plans:</b>	<p>None identified.</p>
<b>Value for Money:</b>	<p>Working in partnership with these outside bodies enables the Council to deliver services in a more cost effective manner.</p>
<b>Equalities Implications:</b>	<p>None identified</p>
<b>Risk Assessment and Adverse Impact on Corporate Actions:</b>	<p>The framework has been developed to minimise the risk to the Council to ensure members are fully aware of the backcloth to decisions they make whilst serving on Outside Bodies.</p>
<b>Scrutiny Recommendation (if any)</b>	<p>N/A</p>

## **INTRODUCTION**

Each year the Council is required to nominate some of its Members to represent Mendip District Council on various strategic partnerships and Outside Bodies. During 2016/17 the Council has been represented at 35 such bodies that assisted us with delivering our priorities.

At its meeting on 11 July 2016, the Cabinet resolved:

To note the reports that had been submitted by those who have served on Outside Bodies during 2015/16 and,

That a small cross party working group be set up, Chaired by Councillor Alan Townsend to review the Outside Body arrangement and report back to Cabinet in due course.

The Outside Body Review Members Working Group consisted of Councillors Alan Townsend, Simon Davies, Roy Mackenzie. Assisted by Officers, David Clark, Group Manager of Law and Governance, Claire Dicken, Member Support Officer and Gabriel Munns, Consultation and Engagement Officer.

The group were tasked with the following:

- To review the Council's Outside Body arrangement
- To review whether each of the Outside Bodies helps the Council in at least one of the following areas:
  - a. In its delivery of at least one of its priorities
  - b. Provides a financial benefit to the Council
  - c. Helps the Council with its transformation agenda
- To review whether the Council should cease its representation at any of the Outside Bodies
- To consider whether the Council should try and set up an arrangement of representation at any additional Outside Bodies
- To report findings and recommendations back to Cabinet in due course

## **HOW THE GROUP SET OUT ITS TASK**

The Group noted the government is increasingly promoting joint working as a means of delivering more streamlined and efficient services for local people and achieving value for money. Therefore, before the Council commits to any partnership, it is important to be confident that our involvement will help the Council achieve its objectives.

Initially an evaluation of the existing Outside Body arrangement was made by way of a Member survey. Members who acted as Council representatives on Outside Bodies during 2015/16 were

asked to assess the value of each body. Respondents completed a survey in October and November 2016. There were 31 responses to the survey, accounting for 22 Outside Bodies (more than one member represents the council on certain bodies).

Appendix 1 to the report sets out the Outside Body arrangement and the group's findings. The indication of value to the Council was based on members' responses to question 6 of the survey; 'Thinking about the time you spend as the Council's representative on the Outside Body, and also the cost of this to the Council, what is your view of the value of the Outside Body against the time and resources it uses?'

Cabinet are asked to consider the results of the Outside Body review along with the Group's recommendations.

Further details about any of the strategic partnerships and Outside Bodies can be obtained from the lead officer for each body.

Cabinet are asked to bear in mind that nominated Members should have skills or knowledge relevant to the chosen body and be available to attend their meetings.

Guidance will be provided to Councillors appointed to represent the Council on Outside Bodies when they are appointed. This has been developed to assist Councillors with their roles and responsibilities when they sit on Outside Bodies.

## SUMMARY OF THE GROUP'S FINDINGS

Cabinet may find this summary of the Group's findings useful for easier reference than the full findings set out in Appendix 1.

Name of Outside Body	Current Member Representative	Overall Aim of the Body	Does the Outside Body Review Members Working Group recommend that the arrangement continue?
Axe Brue Internal Drainage Board	Cllrs Tom Killen, John Parham, Philip Ham Roy Mackenzie	Drainage Boards such as this manage water levels for the protection of people, property and the environment. Their policies cover a number of areas including activities in or adjacent to watercourses and the control of development in these areas.	Yes
Bristol Water Local Engagement Forum	Cllr Terry Napper	Bristol Water plc supplies water to over 1.1 million people and businesses in an area of almost 2,400 square kilometres centred on Bristol. The company is an immediate member of the Agbar group, which provides water services to approximately 26 million people worldwide.	Yes

Name of Outside Body	Current Member Representative	Overall Aim of the Body	Does the Outside Body Review Members Working Group recommend that the arrangement continue?
Community Education Advisory Committee Strode College	Cllr Terry Napper	The college campus in Street near Glastonbury in Somerset, we provide a full range of courses for school leavers and adults. We deliver the widest range of A Levels in Somerset, excellent Vocational qualifications, NVQs in Hair and Beauty and Apprenticeships. We teach Higher Education courses and a broad range of courses for Adults, including professional qualifications, computer courses and leisure interests. We also provide training and support for businesses and employers.	Yes
Cranborne Chase & West Wilts Area of Outstanding Natural Beauty Partnership	Cllr Dick Skidmore	The primary aim of this body is to ensure that exceptional landscapes are conserved and enhanced for future generations. The partnership combines the talent, knowledge, enthusiasm and financial resources of more than twenty partners enabling them to achieve more.	Yes
District Councils' Network	Cllr Harvey Siggs	This body is the national arm of the LGA and is solely focussed on the interests of District Councils. Part of its role is to lobby and influence Government on behalf of District Councils.	Yes
East Mendip Health Forum	Cllr Helen Sprawson-White	The purpose of this body is to advise and facilitate the effective involvement of the public within the work of the NHS Trust.	Yes
Employers Panel, South West Councils	Cllr Harvey Siggs	The Provincial Council is the joint negotiating machinery for the South West. It comprises the employers' side (South West Councils' Employers Panel) and the trade union side and provides a forum for discussion, debate and negotiation on human resource issues. The Provincial Council meets twice yearly.	Yes
Joint Waste Scrutiny	Cllr Nick Cottle and Peter Bradshaw	This body scrutinises the recycling and waste services.  Cllr Bradshaw reports the object of this body is to drive waste into the waste hierarchy, and when markets exist, into the economy. Thus avoiding landfill by encouraging recycling. The committee must ensure the engagement of local people, support economic welfare and the use of efficient and sustainable solutions.	Yes

<b>Name of Outside Body</b>	<b>Current Member Representative</b>	<b>Overall Aim of the Body</b>	<b>Does the Outside Body Review Members Working Group recommend that the arrangement continue?</b>
Levels Task Force Executive Board	Cllr Tom Killen	A Somerset Levels and Moors Task Force has been proposed by a wide range of local interest groups to develop a shared sense of purpose and direction for the Levels and Moors with effective agreements on managing the often complex relationships between people, land and water.	Yes
LGA General Assembly	Cllr Harvey Siggs	To lobby and campaign for changes in policy, legislation and funding on behalf of our member councils and the people and communities they serve.	Yes
Mendip Area of Outstanding Natural Beauty	Cllrs Nigel Taylor and Mike Pullin (substitute)	This body supports and encourages an active partnership between all of the bodies involved in and co-ordinating management across the Mendip Hills AONB by agreeing and reviewing a Management Plan and Action Programmes.	Yes
Mendip CAB	Cllrs Philip Ham and Helen Sprawson-White	The aims of the CAB service are to ensure that individuals do not suffer through lack of knowledge of their rights and responsibilities or of the services available to them, or through an inability to express their needs effectively, and equally to exercise a responsible influence on the development of social policies and services, both locally and nationally.	Yes
Mendip Community Support	Cllr Simon Davies	This body is a registered charity and limited company whose aim is to support Mendip District Council's community and strategic leadership by providing a pro-active and accessible service to all community and voluntary organisations which operate in the Mendip area.	Yes
Mendip Quarry Advisory Group	Cllrs Alan Townsend, David van Dyk and Bryan Beha	This is a consultation group on issues relation to the concept of long term planning for minerals. The group is made up of a diverse range of political and community interest groups including local MPs, District Councillors and the Council for the Protection of Rural England (CPRE).	Yes
Mendip YMCA	Cllr Philip Ham	This body offers schemes to help and assist young people who are homeless or at risk of homelessness.	Yes

Name of Outside Body	Current Member Representative	Overall Aim of the Body	Does the Outside Body Review Members Working Group recommend that the arrangement continue?
Migrant Forum	Cllrs Philip Ham, Peter Bradshaw and Adam Sen	The purpose of this forum is to effectively address the needs of migrant workers living in Mendip. It is a multi-agency group, set up at the direction of the Mendip Strategic Partnership.	Yes
Musgrove Park Hospital Members' Council	SSDC Cllr Sue Steele	Musgrove Park Hospital is a Foundation Trust. This means that they have a membership, made up of members of staff and members of the public, who help them make the crucial decisions about the future direction of the hospital.	The Hospital are currently considering the terms of office for its Members
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee	Cllr Nigel Taylor	The PATROL Adjudication Joint Committee has been established to enable all Councils having Civil Enforcement Area Orders to carry out civil enforcement of parking contraventions	Yes
Police and Crime Panel	Cllr John Parham	<p>The Police and Crime Panel scrutinises and maintains a regular check and balance on the performance and activities of the Commissioner.</p> <p>It has the power to request reports and call the Police and Crime Commissioner to attend its meetings.</p> <p>Its activities include:</p> <p>Scrutinising the Commissioner's proposed appointment of a Chief Constable, with the power to veto if the Panel considers necessary.</p> <p>Reviewing the police and crime plan and annual report.</p>	Yes
Safer Somerset Partnership	Cllrs Nigel Taylor and John Parham (substitute)	This is a multi-agency partnership that works together to tackle crime, disorder and antisocial behaviour, and to reduce re-offending.	Yes
Somerset Armed Forces Community Covenant Partnership	Cllr Damon Hooton	The purpose of the Somerset Community Covenant is to encourage support for the Community working and residing in Somerset and to recognise and remember the sacrifices made by members of this Community. This includes in-Service and ex-Service personnel, their families and widow(er)s in Somerset and reservists.	Yes

Name of Outside Body	Current Member Representative	Overall Aim of the Body	Does the Outside Body Review Members Working Group recommend that the arrangement continue?
Somerset Building Preservation Trust	Cllr John Brunsdon	The Somerset Building Preservation Trust works to preserve the architectural heritage of Somerset for YOU and the nation as a whole. Historic buildings that would otherwise be lost through dilapidation and neglect are restored.	Yes
Somerset Care and Repair	Cllr John Coles	Somerset Care and Repair is a Home Improvement Agency which provides a range of practical services designed to support elderly, disabled and vulnerable people and enable them to continue to live safe, warm and secure within their own homes.	Yes
Somerset Growth Board (formerly known as Into Somerset Shadow Board)	Cllr Tom Killen	The body is the inward investment organisation for Somerset. Funded initially by the public sector, it brings together private and public sector partners to encourage business relocation to Somerset.	Yes
Somerset Levels and Moors Leader Programme	Cllr Graham Noel	This group involves a wide range of local interest groups to develop a shared sense of purpose and direction for the Levels and Moors with effective agreements on managing the often complex relationships between people, land and water.	Yes
Somerset Partnership NHS	Cllr Nigel Woollcombe-Adams	The Somerset Partnership offers a full range of integrated community health, mental health, learning disabilities and social care services to people of all ages.	Yes  However, the group noted there is no MDC representative vote and no significant influence on activity
Somerset Rivers Authority	Cllrs Harvey Siggs and Tom Killen (substitute)	Establishing the SRA was a key Action of the Somerset Levels and Moors Flood Action Plan, which was developed at the Government's request, and signed off by the Secretary of State in March 2014.	Yes
Somerset Rivers Authority Joint Scrutiny Committee	Cllrs Eve Berry and Roy Mackenzie	This is a newly established body which has been set up to support the Somerset Rivers Authority by way of scrutiny.	Yes

Name of Outside Body	Current Member Representative	Overall Aim of the Body	Does the Outside Body Review Members Working Group recommend that the arrangement continue?
Somerset Strategic Housing Group	Cllr Nigel Woolcombe-Adams	Promoting and supporting effective county-wide working on a range of housing issues and working jointly with Somerset's district councils on technical studies looking at housing need and supply. This group is made up of elected members from each authority.	Yes
Somerset Waste Board	Cllrs Nigel Woolcombe-Adams, Nigel Taylor (Portfolio Holder for Waste Services) and John Parham (substitute)	This body manages recycling and waste services on behalf of Mendip and 5 other neighbouring councils including the Somerset County Council.	Yes
South West Audit Partnership (SWAP)	Cllrs John North (Chair of Audit Committee) and Peter Bradshaw (substitute) and Cllr John Parham, Portfolio Holder for Finance	This body offers a full range of internal and related services. 11 councils in the South West have joined the partnership, and where possible SWAP staff are located on site.	Yes
South West Councils	Cllr Harvey Siggs	To bring together 40 local authorities in the region to influence government policy as it affects the region.	Yes
Wells Sports Club	Cllr John North	To provide sports facilities in Wells	No, the group noted this was a historical arrangement as the Council is the landowner. Official Member representation was considered to be of low value to the Council especially since the creation of CAMG.
Wessex Water	Cllr Terry Napper	Wessex Water are the regional water and sewage treatment business serving an area of the south west of England, covering 10,000 square kilometres including Dorset, Somerset, Bristol, most of Wiltshire and parts of Gloucestershire and Hampshire.	Yes

Name of Outside Body	Current Member Representative	Overall Aim of the Body	Does the Outside Body Review Members Working Group recommend that the arrangement continue?
West Mendip Health Forum	Cllr Ros Wyke	The purpose of this body is to advise and facilitate the effective involvement of the public within the work of the NHS Trust.	Yes

As detailed above the Outside Body Working Group concluded that the Council's arrangement with one body cease, namely, the Wells Sports Club. This is because, as Landlord the Council is able to influence this outside body through the Council's Asset Management Group.

## SUPPLEMENTARY LIST OF BODIES

The Group were also minded to produce a supplementary list of other bodies which Councillors may find it useful to be involved with. To date the list of suggestions is:

Parish Councils  
Civic Societies  
Quarry Groups  
PACT meetings

The Outside Body Working Group concluded that these bodies should not join the formal arrangement of Outside Bodies, but rather be offered for information only.

## ADDITIONAL OUTSIDE BODIES

On occasions it is necessary to add Outside Bodies to the arrangement. In recent months the following two bodies have been added:

Heart of the South West LEP  
Somerset Leaders/Chief Executive Group

Details of these groups has been added to the table at appendix 1 so the record before Members is complete.

## RECOMMENDATIONS

Cabinet are asked to:

1. Note the findings of the Outside Body review
2. Agree the recommendations as set out in the table at Appendix 1 of this report for continuing and ceasing with the Outside Bodies as listed.

## REASONS FOR RECOMMENDATIONS

In order to maintain the smooth running of the outside body arrangement.

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Extension: 341  
e-mail: Claire.Dicken@mendip.gov.uk

### **List of background Papers:**

SharePoint List: Record of outside bodies – Mendip District Council



## Appendix 1 Report of Mendip District Council's Outside Bodies arrangement and review 2016/17

The Council's Priorities in full:

- To improve the health and wellbeing of the residents and communities of Mendip (wellbeing)
- Supporting economic development and growth (economic)

Name of Outside Body	Current Member Representative	Lead Officer	Overall Aim of the Body	Does this body aid the Council's Wellbeing Priority	Does this body aid the Council's Economic Priority	Does this body provide a financial benefit to the Council	Does this body help the Council with its transformation agenda	Nature of Strategic Links	Comments submitted by the Member Representative	On a scale of high/moderate/low how useful is our involvement with the Outside Body to Mendip?	About the meetings	What skills, experience or knowledge is essential, if any, to someone wishing to represent the Council on the Outside Body?	Does the Outside Body Review Members Working Group recommend that the arrangement continue?
Axe Brue Internal Drainage Board	Cllrs Tom Killen, John Parham, Philip Ham, Roy Mackenzie	Stuart Brown	Drainage Boards such as this manage water levels for the protection of people, property and the environment. Their policies cover a number of areas including activities in or adjacent to watercourses and the control of development in these areas.	Yes	Yes	Moderate	Yes	Drainage is a risk and potential key issue.  Farmers and Livestock are protected as well as giving opportunities for activities such as fishing, cycling and walking	Cllr Parham reports that the Axe Brue drainage board has been primarily engaged in dealing with the flooding issues and the setting up of the Somerset Rivers Authority. The primary discussions in the meetings he has attended have been around how the SRA should be set up, and how it should be funded. There have been joint meetings of both of the drainage boards and after much discussion an agreed way forward was settled.	<b>Moderate</b>  Cllr Mackenzie reports we have four representatives. For most meetings one would suffice: perhaps a sub would be good. If there were two then one should be from on or near the levels.	Meetings are held in Highbridge about 4 or 5 a year. Usually morning but fairly long		Yes
Bristol Water Local Engagement Forum	Cllr Terry Napper	Stuart Brown	Bristol Water plc supplies water to over 1.1 million people and businesses in an area of almost 2,400 square kilometres centred on Bristol. The company is an immediate member of the Agbar group, which provides water services to approximately 26 million people worldwide.	Yes	Yes	Moderate	No	The key contribution that this company makes to the Mendip district is to deliver drinking water and handle waste water in accordance with the prescribed standards and regulations	Activity quiet at the moment possibly due to the cancellation of a new reservoir near Axbridge.	<b>Moderate</b>	Normally 4 times a year		Yes

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Community Education Advisory Committee Strode College	Cllr Terry Napper	Stuart Brown	The college campus in Street near Glastonbury in Somerset, we provide a full range of courses for school leavers and adults. We deliver the widest range of A Levels in Somerset, excellent Vocational qualifications, NVQs in Hair and Beauty and Apprenticeships. We teach Higher Education courses and a broad range of courses for Adults, including professional qualifications, computer courses and leisure interests. We also provide training and support for businesses and employers.	Yes	Yes	No	No		Cllr Napper reported that he had not been invited to any meetings in the last 12 months. However, he would recommend that the council remain on its Advisory Committee	High			Yes
Cranborne Chase & West Wilts Area of Outstanding Natural Beauty Partnership	Cllr Dick Skidmore	Rob Palmer	The primary aim of this body is to ensure that exceptional landscapes are conserved and enhanced for future generations. The partnership combines the talent, knowledge, enthusiasm and financial resources of more than twenty partners enabling them to achieve more.	Yes	No	No	No	Protecting quality of the natural environment	Promoting the protection and enhancement of the designated AONB through various projects and initiatives such as Sustainable Rural Tourism, Dark Night Skies Project, Cranborne Chase Landscape Trust, planning liaison and the Farmland Conservation Project. DEFRA have confirmed their ongoing commitment to the AONB's by providing a 4 year funding settlement.	Low Only a small part of the District is included within the AONB boundaries therefore the amount of Member and officer time spent on this outside body should reflect this. However it is very useful to stay informed and being a member of the Partnership is essential in order to discharge our statutory duties regarding the AONB's management and protection.	The partnership meet twice a year during the day at a venue within the AONB, often quite remote from MDC	An interest in the protection of natural beauty at a landscape scale and the pressures faced by such areas	Yes

Name of Outside Body	Current Member Representative	Lead Officer	Overall Aim of the Body	Does this body aid the Council's Wellbeing Priority	Does this body aid the Council's Economic Priority	Does this body provide a financial benefit to the Council	Does this body help the Council with its transformation agenda	Nature of Strategic Links	Comments submitted by the Member Representative	On a scale of high/moderate/low how useful is our involvement with the Outside Body to Mendip?	About the meetings	What skills, experience or knowledge is essential, if any, to someone wishing to represent the Council on the Outside Body?	Does the Outside Body Review Members Working Group recommend that the arrangement continue?
District Councils' Network	Cllr Harvey Siggs	Stuart Brown	This body is the national arm of the LGA and is solely focussed on the interests of District Councils. Part of its role is to lobby and influence Government on behalf of District Councils.	Yes	Yes	High	Yes	This body has promoted District Councils in regards to national legislation		High			Yes
East Mendip Health Forum	Cllr Helen Sprawson-White	Claire Malcolmson	The purpose of this body is to advise and facilitate the effective involvement of the public within the work of the NHS Trust.	Yes	No	Moderate	No	Delivery of key service to local residents		Moderate	These meetings are very clinical but interesting for Mendip to know about.		Yes
Employers Panel, South West Councils	Cllr Harvey Siggs	Stuart Brown	The Provincial Council is the joint negotiating machinery for the South West. It comprises the employers' side (South West Councils' Employers Panel) and the trade union side and provides a forum for discussion, debate and negotiation on human resource issues. The Provincial Council meets twice yearly.	Yes	Yes	High	Yes			High			Yes
Heart of the South West LEP (Local Enterprise Partnership)	Cllr Harvey Siggs	Stuart Brown	The Heart of the South West (HotSW) LEP is a strong and dynamic business-led partnership between the private sector, local authorities, universities and colleges.  Its purpose is to lead and influence economic growth, job creation and prosperity across the Heart of the South West area covering Devon, Plymouth, Somerset and Torbay.	Yes	Yes	High	Yes	Projects where the LEP has secured Growth Deal funding, the LEP is working with a wide range of partners to deliver investment. For other sources of funding, such as EU monies, the LEP plays a key role in ensuring that funding allocated by government departments is meeting local needs.		High			Yes

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Joint Waste Scrutiny	Cllr Nick Cottle and Peter Bradshaw	Tracy Aarons	This body scrutinises the recycling and waste services.  Cllr Bradshaw reports the object of this body is to drive waste into the waste hierarchy, and when markets exist, into the economy. Thus avoiding landfill by encouraging recycling. The committee must ensure the engagement of local people, support economic welfare and the use of efficient and sustainable solutions.	Yes	No	Moderate	Yes	Scrutiny of delivery of key service to local residents, essential to customer satisfaction ratings.	Cllr Bradshaw reports the replacement and design of new generation refuse vehicles is vital, with the growth of internet inspired cardboard a major concern. Clinical waste is increasing as is household volume putting pressure on contractors to deliver	<b>Moderate</b>			Yes
Levels Task Force Executive Board	Cllr Tom Killen	Stuart Brown	A Somerset Levels and Moors Task Force has been proposed by a wide range of local interest groups to develop a shared sense of purpose and direction for the Levels and Moors with effective agreements on managing the often complex relationships between people, land and water.	Yes	Yes	Yes	Yes	Delivery of key service to local residents		<b>High</b>			Yes
LGA General Assembly	Cllr Harvey Siggs	Stuart Brown	To lobby and campaign for changes in policy, legislation and funding on behalf of our member councils and the people and communities they serve.	Yes	Yes	High	Yes	This body is the main vehicle and conduit for contact with Government		<b>High</b>			Yes
Mendip Area of Outstanding Natural Beauty	Cllrs Nigel Taylor and Mike Pullin (substitute)	Rob Palmer	This body supports and encourages an active partnership between all of the bodies involved in and co-ordinating management across the Mendip Hills AONB by agreeing and reviewing a Management Plan and Action Programmes.	Yes	Yes	High	Yes	Protecting quality of the natural environment		<b>High</b>			Yes

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Mendip CAB	Cllrs Philip Ham and Helen Sprawson-White	Sara Skirton	The aims of the CAB service are to ensure that individuals do not suffer through lack of knowledge of their rights and responsibilities or of the services available to them, or through an inability to express their needs effectively, and equally to exercise a responsible influence on the development of social policies and services, both locally and nationally.	Yes	Yes	High	Yes	Service delivery to individuals at times of need and hardship. Role can forestall drastic action that would result in additional caseload for MDC. Critical organisation for MDC to partner.		High			Yes
Mendip Community Support	Cllr Simon Davies	Sally Gubb	This body is a registered charity and limited company whose aim is to support Mendip District Council's community and strategic leadership by providing a pro-active and accessible service to all community and voluntary organisations which operate in the Mendip area.	Yes	Yes	Moderate	Yes	To provide information, advice and practical assistance on a range of issues which specifically relate to community and voluntary groups.  To include; <ul style="list-style-type: none"> <li>• Fundraising</li> <li>• Business plans</li> <li>• Forming of constitutions and policies</li> <li>• Marketing and training</li> </ul> Mendip Community Support will also; <ul style="list-style-type: none"> <li>• Organising regular forums, workshops and surgeries</li> <li>• Provide social media platform and regular bulletins</li> <li>• Maintain database of voluntary and community groups</li> <li>• Operate a DBS service</li> <li>• Run the Mendip &amp; Sedgemoor volunteering bureau</li> <li>• Complete an annual survey of needs</li> <li>• Actively participate in development and operation of strategic partnerships</li> </ul>	The officer reports:  Main work; Infrastructure service to voluntary sector, Information services, Advice & Guidance, Volunteering and being a voice for the sector. Additional this year in particular, MCS have been researching and actively engaged in planning their future survival as an organisation and are currently going through the process of a merger with SSCVS.	High	Three or four times a year depending on circumstances, usually in Shepton Mallet if in the day or elsewhere if an evening meeting	Good communication skills are a must, as well as an understanding of the voluntary sector as a whole and an interest in the specific role that the outside body deliver and a willingness to get involved	Yes

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Mendip Quarry Advisory Group	Cllrs Alan Townsend, David van Dyk and Bryan Beha	Ian Bowen	This is a consultation group on issues relation to the concept of long term planning for minerals. The group is made up of a diverse range of political and community interest groups including local MPs, District Councillors and the Council for the Protection of Rural England (CPRE).	No	Yes	Moderate	No	Balancing the employment potential of the quarry industry with environmental concerns	Cllr Beha quarrying is both a major business and a major employer, in east Mendip. The operation, by way of its impact on the landscape and village life, comes into conflict with conservation, farming and A.O.N.B. It is important meetings be held on a regular basis to enable those views to be aired.	<b>Low to Moderate</b>	Last meeting held February 2016	It is useful if there is a basic understanding of quarrying operations.	Yes
Mendip YMCA	Cllr Philip Ham	Jai Vick	This body offers schemes to help and assist young people who are homeless or at risk of homelessness.	Yes	Yes	High	Yes	Housing and other support to vulnerable young people across Mendip.		<b>High</b>			Yes
Migrant Forum	Cllrs Philip Ham, Peter Bradshaw and Adam Sen	Gabriel Munns	The purpose of this forum is to effectively address the needs of migrant workers living in Mendip. It is a multi-agency group, set up at the direction of the Mendip Strategic Partnership.	Yes	No	Moderate	Yes	Caring for the needs of migrant people as part of the Mendip community.	The Officer reports that focus of the Migrant Workers Forum is currently on the Refugee crisis in Europe, and likely arrival of some refugee families in Mendip. Councillors and officers on the Forum are working closely with volunteer support groups from across the district to put in place plans for receiving and accommodating refugees when the government makes a decision on allocations to the area.	<b>High</b>			Yes

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Musgrove Park Hospital Members' Council	SSDC Cllr Sue Steele	Stuart Brown	Musgrove Park Hospital is a Foundation Trust. This means that they have a membership, made up of members of staff and members of the public, who help them make the crucial decisions about the future direction of the hospital.	Yes	No	No	No	This outside body required one representative to represent Mendip and South Somerset District Councils.					The Hospital are currently considering the terms of office for its Members
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee	Cllr Nigel Taylor	Stuart Finney	The PATROL Adjudication Joint Committee has been established to enable all Councils having Civil Enforcement Area Orders to carry out civil enforcement of parking contraventions	Yes	No	No	Moderate	There are over 200 councils in England (outside London) and Wales that have taken on civil-enforcement powers, issuing Penalty Charge Notices (PCNs) - parking tickets. Additional councils continue to join.	It is not necessary for the elected representative to attend meetings of PATROL.	Moderate – its value is tested when PCNs are appealed	None		Yes
Police and Crime Panel	Cllr John Parham	Tracy Aarons	<p>The Police and Crime Panel scrutinises and maintains a regular check and balance on the performance and activities of the Commissioner.</p> <p>It has the power to request reports and call the Police and Crime Commissioner to attend its meetings.</p> <p>Its activities include:</p> <p>Scrutinising the Commissioner's proposed appointment of a Chief Constable, with the power to veto if the Panel considers necessary.</p> <p>Reviewing the police and crime plan and annual report.</p>	Yes	No	High	Yes	Its activities include scrutinising the Commissioner's proposed council tax precept for policing, with the power to veto if the Panel considers necessary.	<p>Cllr Parham reports that since October this body has been predominantly engaged in budget setting and the appointment of the new Chief Constable. John says he is now in his second quadrennium as MDC's rep on the PCP and as he is only permitted to serve for two terms.</p> <p>The Panel is not a replacement for the Police Authority. It scrutinises the actions and decisions of the Commissioner, not the performance of the police force.</p>	<b>High</b>			Yes

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Safer Somerset Partnership	Cllrs Nigel Taylor and John Parham (substitute)	Tracy Aarons	This is a multi-agency partnership that works together to tackle crime, disorder and antisocial behaviour, and to reduce re-offending.	Yes	Moderate	No	No	The main aim is to ensure that Somerset remains a safe place to live, and that the Partnership works to make sure this continues. Throughout the year, the partnership analyses information to understand where local problems lie, then plan how best to tackle them.  The group has the potential to improve conditions for the residents of Mendip		<b>Moderate</b>			Yes
Somerset Armed Forces Community Covenant Partnership	Cllr Damon Hooton	Jai Vick	The purpose of the Somerset Community Covenant is to encourage support for the Community working and residing in Somerset and to recognise and remember the sacrifices made by members of this Community. This includes in-Service and ex-Service personnel, their families and widow(er)s in Somerset and reservists.	Yes	No	No	No		Cllr Hooton had no formal report at this time	<b>High</b>	2 per year	Cllr Hooton is happy to remain the Council's representative on this body	Yes
Somerset Building Preservation Trust	Cllr John Brunsdon	David Clark	The Somerset Building Preservation Trust works to preserve the architectural heritage of Somerset for YOU and the nation as a whole. Historic buildings that would otherwise be lost through dilapidation and neglect are restored.	Yes	No	No	No	The SBPT are currently working in partnership with the South West Heritage Trust and the Friends of the Rural Life Museum to bring about a full renovation of the Rural Life Museum in Glastonbury.					Yes

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Somerset Care and Repair	Cllr John Coles	Jai Vick	Somerset Care and Repair is a Home Improvement Agency which provides a range of practical services designed to support elderly, disabled and vulnerable people and enable them to continue to live safe, warm and secure within their own homes.	Yes	Yes	High	Yes	Service delivery to individuals to assist continued residence at home, so forestalling further intervention. Assists home adaptations to avoid more significant relocation to care placement.	Cllr John Coles reports that this service is very busy in the Mendip area.  As well as continuing to adapt and maintain people's own homes, within the last year this outside body have bought their own property in Yeovil which they have converted to 10 bedsits.  Also prior to that a property has opened in Glastonbury also used for bedsits. These projects are funded by the rent income.	<b>High</b>	Meetings are held on a quarterly basis. Held during the afternoon at their address in Shepton Mallet.	Knowledge of property and housing needs	Yes
Somerset Growth Board (formerly known as Into Somerset Shadow Board)	Cllr Tom Killen	Tracy Aarons	The body is the inward investment organisation for Somerset. Funded initially by the public sector, it brings together private and public sector partners to encourage business relocation to Somerset.	Yes	Yes	No	Yes	Somerset wide marketing and promotion, from which Mendip business will benefit.		<b>High</b>			Yes
Somerset Leaders and Chief Executive Group	Cllr Harvey Siggs	Stuart Brown	The body brings together the counties Leaders and Chief Executives	Yes	Yes	No	Yes	The body enables the Council to share good practice and networking.		<b>High</b>			Yes

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Somerset Levels and Moors Leader Programme	Cllr Graham Noel	Stuart Brown	This group involves a wide range of local interest groups to develop a shared sense of purpose and direction for the Levels and Moors with effective agreements on managing the often complex relationships between people, land and water.	No	Yes	Yes	No	Parts of the Mendip district are completely level.	Cllr Noel reports this programme is funded by the EU via Defra. Mendip needs to be there to be sure businesses within Mendip get a chance to bid for funding when it is available.	<b>Moderate</b>	Daytime, not very frequent	Knowledge of the levels and business	Yes
Somerset Partnership NHS	Cllr Nigel Woollcombe-Adams	Tracy Aarons	The Somerset Partnership offers a full range of integrated community health, mental health, learning disabilities and social care services to people of all ages.	Yes	No	Low	Yes		Nigel Woollcombe-Adams states, <i>"Whilst interesting and informative this is not adding value. However I represent all Somerset District Councils not just Mendip on this body"</i> , suggesting discontinuing representation may not be a unilateral decision.	<b>Low</b>			Yes  However, the group noted there is no MDC representative vote and no significant influence on activity
Somerset Rivers Authority	Cllrs Harvey Siggs and Tom Killen (substitute)	Stuart Brown	Establishing the SRA was a key Action of the Somerset Levels and Moors Flood Action Plan, which was developed at the Government's request, and signed off by the Secretary of State in March 2014.	Yes	Yes	High	Yes			<b>High</b>			Yes
Somerset Rivers Authority Joint Scrutiny Committee	Cllrs Eve Berry and Roy Mackenzie	Stuart Finney	This is a newly established body which has been set up to support the Somerset Rivers Authority by way of scrutiny.	Yes	No	No	No			<b>New</b>			Yes

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Somerset Strategic Housing Group	Cllr Nigel Woollcombe-Adams	Tracy Aarons	Promoting and supporting effective county-wide working on a range of housing issues and working jointly with Somerset's district councils on technical studies looking at housing need and supply. This group is made up of elected members from each authority.	Yes	Yes	Moderate	Yes	County-wide development of housing needs analysis and development of housing strategies		<b>Moderate</b>			Yes
Somerset Waste Board	Cllrs Nigel Woollcombe-Adams, Nigel Taylor (Portfolio Holder for Waste Services) and John Parham (substitute)	Stuart Finney	This body manages recycling and waste services on behalf of Mendip and 5 other neighbouring councils including the Somerset County Council.	Yes	Yes	High	Yes	Delivery of key service to local residents, essential to customer satisfaction ratings.		<b>High</b>			Yes
South West Audit Partnership (SWAP)	Cllrs John North (Chair of Audit Committee) and Peter Bradshaw (substitute) and Cllr John Parham, Portfolio Holder for Finance	Paul Deal	This body offers a full range of internal and related services. 11 councils in the South West have joined the partnership, and where possible SWAP staff are located on site.	Yes	Yes	High	Yes	Delivery of internal audit function and identification of best practice from other SWAP councils, to inform MDC improvement	Cllr Peter Bradshaw reports that the aim of SWAP is the examination of all Mendip systems to ensure high standard contemporaneous governance, with any risk factors being graded in importance and systems put in place to mitigate, and if appropriate to test such mitigations eg business continuity.	<b>High</b>		Common sense and the ability to read complex documents	Yes
South West Councils	Cllr Harvey Siggs	Stuart Brown	To bring together 40 local authorities in the region to influence government policy as it affects the region.	Yes	Yes	High	Yes		Representation of MDC interests, and strategic direction. Opportunity to shape policy relevant to MDC	<b>High</b>			Yes

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Wells Sports Club	Cllr John North	Sara Skirton	To provide sports facilities in Wells	Yes	No	No	No			<b>Low</b>			No, the group noted this was a historical arrangement as the Council is the landowner. Official Member representation was considered to be of low value to the Council especially since the creation of CAMG.
Wessex Water	Cllr Terry Napper	Stuart Brown	Wessex Water are the regional water and sewage treatment business serving an area of the south west of England, covering 10,000 square kilometres including Dorset, Somerset, Bristol, most of Wiltshire and parts of Gloucestershire and Hampshire.	Yes	Yes	Moderate	Yes	The key contribution that this company makes to the Mendip district is to deliver drinking water and handle waste water in accordance with the prescribed standards and regulations	Activity quiet at the moment possibly due to the cancellation of a new reservoir near Axbridge.	<b>Moderate</b>	Normally 4 times a year		Yes
West Mendip Health Forum	Cllr Ros Wyke	Claire Malcolmson	The purpose of this body is to advise and facilitate the effective involvement of the public within the work of the NHS Trust.	Yes	No	No	Yes			<b>Moderate</b>	Yes, these meetings are very clinical but interesting for Mendip to know about.		Yes