

## WEEKLY VERSION OF PLAN PUBLISHED ON 23 DECEMBER 2016

### MENDIP DISTRICT COUNCIL FORWARD PLAN

The Council is required to publish a document which sets out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by the Leader, a Cabinet Member or an Officer. It also includes some matters which are not key decisions, but are included in the interest of transparency.

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

\*The Council has decided that the relevant threshold at or above which the decision is significant will be £100,000 for capital /revenue expenditure or savings.

Cabinet meetings are held in public in at the Council Offices Shepton Mallet, unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. Decisions to discuss any items of business in private (whether forming part of a public meeting or not) will be published at least 28 days before the meeting at which they are due to be discussed. This applies whether or not the item to be discussed is a key decision. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Monday (except where this is a bank holiday). Where possible, the Council, will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date plan.

The Cabinet meets regularly and comprises the following elected Members:

- [Cllr Harvey Siggs](#), Leader of Mendip District Council
- [Cllr Tom Killen](#), Deputy Leader of Mendip District Council
- [Cllr Philip Ham](#) – Portfolio Holder for Transformation
- [Cllr John Parham](#) – Portfolio Holder for Finance, Governance and Corporate Services
- [Cllr Nigel Taylor](#) – Portfolio Holder for Neighbourhood and Community Health Services
- [Cllr Nigel Woollcombe-Adams](#) – Portfolio Holder for Planning, Growth and Housing Services

For general enquiries about the Forward Plan:

- You can view it on the Council's web site at: <http://www.mendip.gov.uk/CouncilService.asp?id=SX9452-A78276E4>
- You can arrange to inspect it at the Council Offices (in Shepton Mallet).
- Alternatively, copies can be obtained from the Committee Services Team by telephoning 0300 303 8588.

To make representations about proposed decisions please contact Eve Murphy on [Eve.Murphy@mendip.gov.uk](mailto:Eve.Murphy@mendip.gov.uk) or telephone 01749 341530.

The agenda and papers for Cabinet meetings can be found on the Council's website at:

<http://www.mendip.gov.uk/Committeecalendar.asp>

Proposed decision published in Forward Plan	Date/period when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?
10.10.2012	To be taken Monthly By: Cabinet	Title: Irrecoverable Arrears – Council Tax, Housing Benefit, National Non-Domestic Rates and Sundry Debts.  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>  Decision: That Cabinet consider the report and approve the write off of the irrecoverable arrears as detailed in the appendices.	Summary table of irrecoverable arrears.	Yes. Confidential information relating to individuals contained within the appendices.  Decision to be made in private.
30.11.2016	To be taken Monthly By: Cabinet	Economic Development – verbal update  By the Deputy Leader of the Council	Report and relevant background papers	No
10.10.2016	To be taken 9 January 2017 By: Cabinet	Update to Local Development Scheme  Report Author: Andre Sestini <a href="mailto:Andre.Sestini@mendip.gov.uk">Andre.Sestini@mendip.gov.uk</a>	Report and relevant background papers	No
20.12.2016	To be taken 9 January 2017 By: Cabinet	Phoenix Board  Report Author: Donna Nolan <a href="mailto:Donna.Nolan@mendip.gov.uk">Donna.Nolan@mendip.gov.uk</a>	Report and relevant background papers	No

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10.06.2016	To be taken 9 January 2017  By: Cabinet	Taxi Driver Fees  Report Author: Jason Kirkwood <a href="mailto:Jason.Kirkwood@mendip.gov.uk">Jason.Kirkwood@mendip.gov.uk</a>	Verbal Update	No
15.12.2016	To be taken 9 January 2017  By: Cabinet	Funding the Replacement of the Waste Recycling Vehicle Fleet  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	Yes  Confidential information relating to the financial or business affairs of any particular person (including those of the Council).  Decision to be made in private
26.05.2016	To be taken 13 February 2017  By: Cabinet	Public Space Protection Orders (PSPOs)  Report Author: Judi Thompson <a href="mailto:Judi.Thompson@mendip.gov.uk">Judi.Thompson@mendip.gov.uk</a>	Report and relevant background papers	No
20.09.2016	To be taken 13 February 2017  By: Cabinet	Review of Temporary Road Closure in Frome  Report Author: Ian Glover <a href="mailto:Ian.Glover@mendip.gov.uk">Ian.Glover@mendip.gov.uk</a>	Report and relevant background papers	No

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24.06.2016	To be taken 13 February 2017  By: Cabinet	Control of Horses Act 2015  Report Author: Ian Glover <a href="mailto:Ian.Glover@mendip.gov.uk">Ian.Glover@mendip.gov.uk</a>	Report and relevant background papers	No
27.10.2016	To be taken 13 February 2017  By Cabinet	Authorisations  Report Author: Ian Glover <a href="mailto:Ian.Glover@mendip.gov.uk">Ian.Glover@mendip.gov.uk</a>	Report and relevant background papers	No
25.10.2016	To be taken 13 February 2017  By: Cabinet	Shape Housing Ltd  Report Author: Jai Vick <a href="mailto:Jai.Vick@mendip.gov.uk">Jai.Vick@mendip.gov.uk</a>	Report and relevant background papers	Yes  Confidential information relating to the financial or business affairs of any particular person (including those of the Council).  Decision to be made in private
15.12.2016	To be taken  13 February 2017 (and every February thereafter)	Quarter 3 Budget Monitoring Report  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No

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	By Cabinet			
20.01.2015	To be taken  13 February 2017 (and every February thereafter)  By Cabinet	Medium Term Resource Strategy (MTRS) with recommendation to full Council  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
15.12.2016	To be taken  13 February 2017 (and every February thereafter)  By Cabinet	Treasury Management Strategy with recommendation to full Council  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
15.12.2016	To be taken  20 February 2017 (and every February thereafter)  By Council	Medium Term Resource Strategy (MTRS)  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No

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15.12.2016	To be taken 20 February 2017  (and every February)  By Council	Treasury Management Strategy  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
11.07.2016	To be taken March 2017  By Cabinet	Shape Mendip Lottery Review  Report Author: Jane Sharp <a href="mailto:Jane.Sharp@mendip.gov.uk">Jane.Sharp@mendip.gov.uk</a>	Report and relevant background papers	No
24.05.2016	To be taken 10 April 2017  By Cabinet	Equality Objectives Update  Report Author: Tom Rutland <a href="mailto:txrutland@somerset.gov.uk">txrutland@somerset.gov.uk</a>	Report and relevant background papers	No
24.02.2016	To be taken May 2017 and every May thereafter  By Cabinet	Regulation of Investigatory Powers Act 2000 (RIPA)  Report Author: Lesley Dolan <a href="mailto:Lesley.Dolan@mendip.gov.uk">Lesley.Dolan@mendip.gov.uk</a>	Report and relevant background papers	No

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15.12.2016	To be taken  July 2017 (and every July thereafter)  By Cabinet	Outturn Budget Monitoring Report  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
15.12.2016	To be taken  July 2017 (and every July thereafter)  By Cabinet	Outturn Treasury Management Strategy with recommendations to full Council  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
15.12.2016	To be taken  August 2017 (and every August thereafter)  By Cabinet	Quarter 1 Budget Monitoring Report  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
11.02.2015	To be taken September 2017  By: Cabinet	Contaminated Land Strategy  Report Author: Claire Malcolmson <a href="mailto:Claire.Malcolmson@mendip.gov.uk">Claire.Malcolmson@mendip.gov.uk</a>	Report and relevant background papers	No



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15.12.2016	To be taken  September 2017 (and every September thereafter)  By Council	Outturn Treasury Management Strategy  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
15.12.2016	To be taken  November 2017 (and every November thereafter)  By Cabinet	Quarter 2 Budget Monitoring Report  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
15.12.2016	To be taken  November 2017 (and every November thereafter)  By Cabinet	Treasury Management Strategy – Mid Year Update with recommendation to full Council  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No

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24.02.2016	To be taken December 2017 (and every December thereafter)  By Cabinet	Regulation of Investigatory Powers Act 2000 (RIPA)  Report Author: Lesley Dolan <a href="mailto:Lesley.Dolan@mendip.gov.uk">Lesley.Dolan@mendip.gov.uk</a>	Report and relevant background papers	No
15.12.2016	To be taken December 2017 (and every December thereafter)  By Council	Treasury Management Strategy – Mid Year Update  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No
15.12.2016	To be taken December 2017 (and every December thereafter)  By Council	Set Council Tax Taxbase  Report Author: Paul Deal <a href="mailto:Paul.Deal@mendip.gov.uk">Paul.Deal@mendip.gov.uk</a>	Report and relevant background papers	No

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13.01.2016	To be taken TBC  By: Cabinet	Off Street Parking Order  Report Author: Stuart Finney <a href="mailto:Stuart.Finney@mendip.gov.uk">Stuart.Finney@mendip.gov.uk</a>	Report and relevant background papers	No
06.11.2014	To be taken TBC  By Cabinet	Child Sexual Exploitation  Report Author: Wendy Winter <a href="mailto:Wendy.Winter@mendip.gov.uk">Wendy.Winter@mendip.gov.uk</a>	Report and relevant background papers	No
10.04.2014	To be taken TBC  By Cabinet	Communications Strategy  Report Author: Matt Smith <a href="mailto:Matt.Smith@mendip.gov.uk">Matt.Smith@mendip.gov.uk</a>	Report and relevant background papers	No
27.01.2015	To be taken TBC  By: Cabinet	Financial Inclusion Strategy  Wendy Winter <a href="mailto:Wendy.Winter@mendip.gov.uk">Wendy.Winter@mendip.gov.uk</a>	Report and relevant background papers	No
14.12.2015	To be taken TBC  By: Cabinet	New Recycling and Waste Collection Model  Report Author: Stuart Finney <a href="mailto:Stuart.Finney@mendip.gov.uk">Stuart.Finney@mendip.gov.uk</a>	Report and relevant background papers	No