

PORTFOLIO HOLDER DECISIONS



Please refer to Guidance Notes overleaf

Forward Plan Ref. No.	2016 259 November – Web Hosting Contract	Date of decision 1 November 2016
Name of Portfolio Holder	Cllr John Parham	
Name of Officer	Adam Rhymer	
Details of Decision	Agreement to extend current Web Hosting and Support contract with current supplier 'GOSS' for an additional 12 months from January 2017.	
Details of consultation carried out: Tick		
X	Relevant Group Manager Sara Skirton	Date 18 October 2016
	The Leader of the Council	Date
	Any other Portfolio Holder whose area of responsibility is affected (please specify)	Date
	Other (please specify)	Date
Reasons for Decision	<p>The current contract the council has in place with GOSS, for web services including support and hosting, expires in January 2017.</p> <p>To date the current processes in place have been working well and all deliverables outlined within the contract continue to be met as required.</p> <p>As outlined in the original contract, and in line with C11.1 of its Contract Procedure Rules, Mendip District Council has the option to extend the contract for a period of 12 months to January 2018.</p>	
Any alternative options considered and rejected	<p>The option to run a procurement exercise for a new contract was considered. This is not recommended at this time for the following reasons:</p> <ul style="list-style-type: none"> • The current contract is delivering a satisfactory level of service and value for money. • There would be significant resource required to develop a new specification for the hosting and supporting of this essential corporate function, within a very limited timeframe and at a time of considerable organisational change, which will impact on future website development requirements • The additional year will enable a fundamental review of the council's website, both as a service interface and as a communications and marketing tool, to inform the specification and options for the service post January 2018. 	

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Financial and personnel implications	Additional expenditure of approx £500
Any relevant personal Interest under the Code of Conduct	Please specify
Reports and Background papers relevant to the decision	Please attach
Date e-mailed to Members incl Scrutiny Board Chair	Wednesday, 2 November 2016
Date of Publication of Notice	Wednesday, 2 November 2016
Date Decision comes into force (*see below)	Thursday, 10 November 2016
<p>* Please Note: The decision detailed above will come into force, and may be implemented, 5 clear working days after Publication unless subject to call-in by the Scrutiny Board.</p>	
Signature of Portfolio Holder

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