

OFFICE USE ONLY

Date Received:

Reference:

Date Response Due:

Case Officer:

Is Permission Required?

This form will help us to give an **INFORMAL OPINION** as to whether planning permission (or other forms of planning consent) is likely to be required for your proposed development.

Please complete questions 1-4 and then answer the relevant questions to your proposal(s).

No fee is due for enquiries that relate to householder developments (extensions, garages, sheds etc) or for householder listed building advice.

A fee of £75 is due for all other enquiries. Please make cheques payable to 'Mendip District Council'.

Please submit completed forms and supporting information/plans and a cheque (if applicable) to the address above.

1. Your Details

Name	
Address	
Telephone Number	
Email Address	

2. Site Details

Site Address:	
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If the proposal is for works to a residential property, is the property a...

Flat Bungalow Terraced House Semi-Detached House Detached House

If the proposal is not for works to a residential property, please state the use of the site:

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Is the site/property Listed or in the grounds of a Listed Building?

YES NO

3. Proposal Details

Please provide a brief description of your proposal:

For example, 'Single storey rear extension', 'change of use from café to retail', 'extension to warehouse'

4. Status of 'Do I Need Planning' Enquiry

Please place an 'X' in the box below to acknowledge the status of the advice you will receive at this stage

I acknowledge that the advice received is informal and **does not constitute a formal determination** (under Section 192 of the Town and Country Planning Act 1990) for which there is a separate procedure and fee payable.

Please see the below contents of 'common projects' and use the relevant part of this form to your proposal. If your proposal does not fall into any categories, please use the 'All Other Proposals' part.

Where a sketch plan is requested, please ensure it is clear and contains all of the requested information. If inadequate information is submitted, the Council may be unable to provide you with an answer to your enquiry, or you may be asked to provide further information which could delay the timing of a response.

1. Household Extensions/Outbuildings/Porches
2. Household Alterations/Extensions to Roof
i.e. roof lights, dormers etc
3. Installation/Replacement Exterior Openings
i.e. windows, doors
4. Solar Equipment
5. Chimneys, Flues etc
6. Non Domestic Extensions/Alterations/Enclosures
i.e. trolley stores, click and collect facilities etc
7. Agricultural Development
8. Gates/Walls/Fences
9. Creation of Access to a Highway
i.e. dropped kerbs
10. Hardstandings
11. Change of Use
12. All Other Proposals

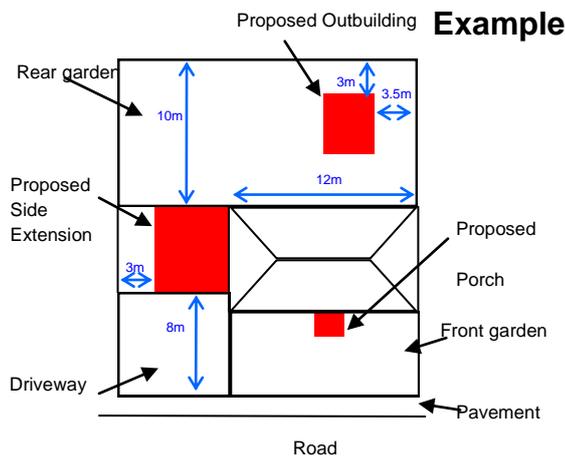
1. Household

Extensions/Outbuildings/Porches:

Please supply a plan showing the following:

- Show position of the proposal(s) in relation to the house
- Show position of any roads or footpaths around the house
- Show distance between extensions/outbuildings and the site boundaries
- If proposing a side extension, please show width of existing house

Please provide the dimensions of your proposal(s) and answer the questions below:



Height to Eaves: <i>(where the roof meets the wall)</i>		Height to Ridge:	
Width:		Depth:	

Does your proposal include the..:

Construction of a verandah, balcony or raised platform?
Installation/alteration/replacement of an antenna, chimney, flue or vent pipe?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

2. Household

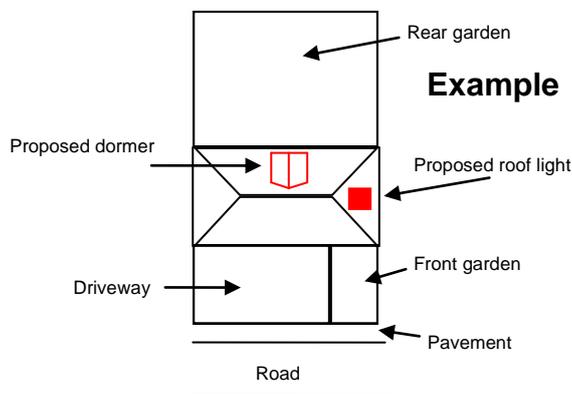
Alterations/Extensions to Roof:

i.e. rooflights. dormer lights

Please supply a plan showing the following:

- Show position of the alteration/addition in relation the existing roof and house
- Show position of any roads or footpaths around the house

Please answer the questions below:



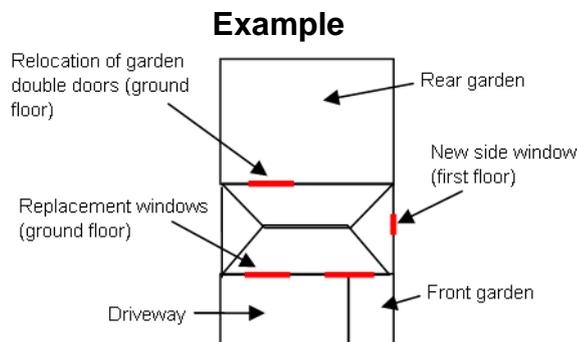
Cubic content of roof extension: <i>$\frac{width \times depth \times height}{2}$</i>		How far does the alteration protrude beyond the plane of the external roof slope by? <i>(Please state in millimetres)</i>	
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3. Installation/Replacement Openings in Exterior Walls

i.e. windows. doors

Please supply a plan showing the following:

Show position of the alteration/addition in relation the existing site, stating at what level the opening is i.e. ground floor

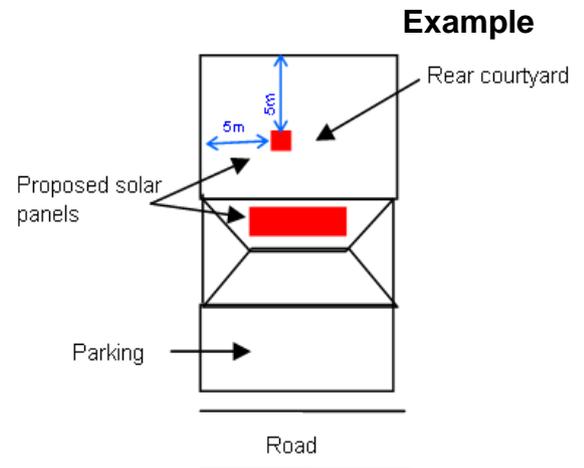


4. Solar Equipment

Please supply a plan showing the following:

- Show position of the equipment in relation to the house/site
- Show position of any roads or footpaths around the site
- Show distance between stand alone equipment and the site boundaries

Please answer the questions below:



Wall/Roof Mounted:

For domestic properties:

How far will the solar equipment protrude beyond the plane of the external wall or roof slope by?	
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For non-domestic properties/sites:

How far will the solar equipment protrude beyond the plane of the external wall or roof slope by?	
How far will the solar equipment protrude beyond the plane of the external wall or roof slope by?	
If mounted to a wall, how close will the equipment be to the junction with the roof or another wall?	

Stand Alone:

For all properties/sites:

How many stand alone solars exist on the property?		What is the total height of the proposed solar?	
What is the width of the proposed solar?		What is the depth of the proposed solar?	

5. Flues, Chimneys etc

For domestic properties:

How high will the proposal be above the highest part of the existing roof (excluding other chimneys)?	
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For non-domestic properties:

What is the capacity of the system that the proposal would serve? <i>(please state in kilowatts thermal)</i>	
How high will the flue be above the highest part of the existing roof (excluding chimneys)?	
If the flue is a replacement, will the new flue exceed the height of the existing flue?	
How many flues exist on the building (excluding the proposed)?	

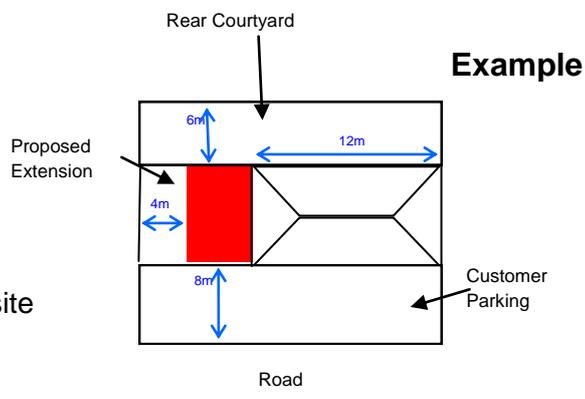
6. Non Domestic Extensions/Alterations/Enclosures etc

(inc trolley stores, click & collect facilities etc)

Please supply a plan showing the following:

- Show position of the proposal(s) in relation to the site
- Show position of any roads or footpaths around the site
- Show distance between extensions/outbuildings and the site boundaries

Please answer the questions below:



Existing Floor Space:	Proposed Additional Floor Space:
Height of Extension:	Height of Building being Extended:

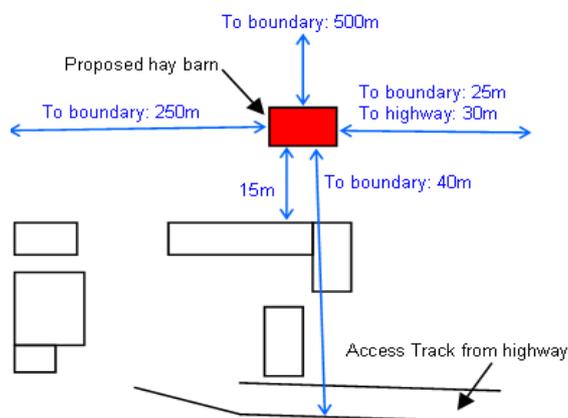
Will your proposal..:

Include the construction of a verandah, balcony or raised platform?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Include the insertion/creation/alteration/replacement of a shop front?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Include the installation/replacement of a security grill or shutter on a shop front?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Result in a reduction in the space available for the parking or turning of vehicles?	YES <input type="checkbox"/> NO <input type="checkbox"/>

7. Agricultural Development

Please supply a plan showing the following:

- Show position of the proposal(s) in relation to the agricultural holding
- Show distance between development and public highways
- Show distance between development and boundaries



Please answer the questions below:

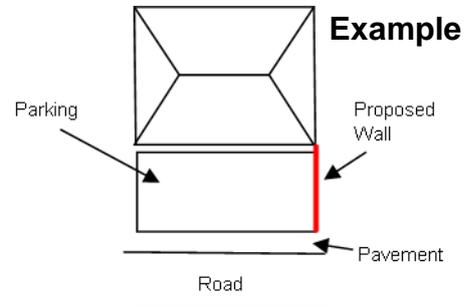
What will the proposed development be used as/for?					
What is the total area of the agricultural holding? <i>Please state in hectares</i>		Total floor space of building: <i>existing + proposed if proposing an extension/alteration</i>			
Height of existing building: <i>if proposing an extension or alteration</i>		Width of existing building: <i>if proposing an extension or alteration</i>		Depth of existing building: <i>if proposing an extension or alteration</i>	
Height of proposal:		Width of proposal:		Depth of proposal:	

8. Gates/Fences/Walls etc

Please supply a plan showing the following:

- Show position of the proposal(s) in relation to the site
- Show position of any roads or footpaths around the site

Please answer the question below:



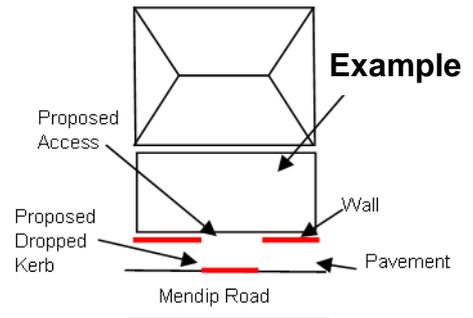
Proposed Height:

9. Creation of an Access to a Highway

(includes dropped kerb)

Please supply a plan showing the following:

- Show position of the proposed access in relation to the site and highway
- Name the road that the access will be on to



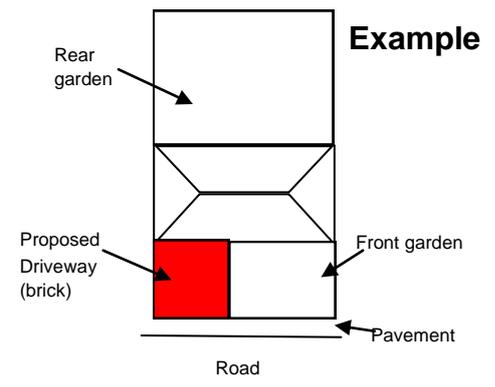
10. Hardstandings

i.e. driveway, parking

Please supply a plan showing the following:

- Show position of the proposal(s) in relation to the house/site
- Show position of any roads or footpaths around the house/site

Please answer the question below:



Proposed Area to be Covered in Hardstanding:

Please state in square meters

For hardstandings to sites other than residential properties and industrial and warehouse premises:

Will the cumulative area of ground covered by hard surface within the site (other than hard surfaces existing on 6th April 2010) exceed 50 square metres?

YES

NO

11. Change of Use

Please state what the current use of the site is: <i>i.e. shop, café, betting office. If mixed, please clarify</i>	
If known, please state how long has the site been in this use?	
Please state what the proposed use of the site is: <i>i.e. shop, café, betting office. If mixed, please clarify</i>	
Total floor space proposed for use change: <i>Please state in square meters</i>	
Are you proposing any internal/external alterations? <i>If yes, please provide further details</i>	YES <input type="checkbox"/> NO <input type="checkbox"/>

12. Other Proposals

Please supply us with as much information as possible, including a plan to show at least the following:

- Show position of the proposal(s) in relation to the site
- Show position of any roads or footpaths around the site
- Show distance between proposal(s) and the site boundaries
- Dimensions of proposal(s)