

Name of Village Hall	Leigh on Mendip Memorial Hall	Notes
Address and Post Code	Leigh on Mendip Somerset BA3 5QQ	
Contact	<ul style="list-style-type: none"> Name - Ann Orpwood Telephone Number - 01373 812459 E mail address - rogandannorpwood@tiscali.co.uk 	
Car Park	<ul style="list-style-type: none"> Number of spaces - approx 15 Well Lit at night 	
Facilities	<ul style="list-style-type: none"> Main Hall – size 14m x 8m capacity – see next column Stage with lighting, projector and screen Small Meeting Room – size 3.2m x 5m Changing Rooms - no Showers - no Toilets - yes Store Room/Storage Area – 2 rooms. Can also be used as changing rooms 	<p>Closely seated 176 Dancing, no seats 160 Seated at tables 88 Dancing with Seating at tables 77</p> <p><u>Small meeting room</u> Due to no direct fire exit only suitable for small numbers Ideal number – 10 people if used for meeting</p>

Accessibility	<ul style="list-style-type: none"> • Access – fully accessible • Toilets - fully accessible • Hearing Loop - no 	
Kitchen	<ul style="list-style-type: none"> • Cooker - yes • Microwave - yes • Water heater - yes • Dishwasher - yes • Fridge - yes • Crockery - yes • Cutlery - yes • Cooking utensils - no 	
Equipment	<ul style="list-style-type: none"> • Tables – 10 large 10 small • Chairs -32 upholstered (8 with arms) 90 plastic • Chairs with arms – 8 (as above) • Projector - no • Screen - no • Music system - no • I.T. Broadband - no • Flipcharts – no 	There are an extra 4 large tables that can be used if necessary (borrowed from a group that regularly use the hall).
Heating	<ul style="list-style-type: none"> • Type of heating – Electric (storage heaters) • Inclusive with the booking • Meter - coin slot meter (50p) if extra heating required. 	

Stage	<ul style="list-style-type: none"> • yes • stage lighting, projector and screen 	
Bar	<ul style="list-style-type: none"> • yes 	
Is the hall Licensed for	<ul style="list-style-type: none"> • Entertainment - yes • Alcohol consumption - yes 	
Fees for hire of the hall	<ul style="list-style-type: none"> • Day – Sun – Fri (up to 6pm) £5 per hour • Eve – Sun to Thurs (from 6pm) £6 per hour • Peak – 6pm Fri – 2am Sun - £7 per hour • Business users - £8 an hour at all times 	In addition to the fees any booking which is open to the public and serves alcohol will be subject to a charge of £15 (this covers the cost of the yearly fee to Mendip District Council)
Village Website	www.leigh-on-mendip.org.uk	
Terms and Conditions for letting the hall	<ul style="list-style-type: none"> • yes 	