



**Hackney Carriage/ Private Hire Vehicle transfer form
(change of ownership)**

1. Your Personal Details	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please specify):
Surname	
Forenames	
Telephone number	
Driver number	

2. Vehicle details	
<input type="checkbox"/> I confirm I have taken ownership of the following vehicle:	
Licence number	
Registration	
Date of transfer	DD / MM / YYYY

3. Previous owner	
Before we can issue the transfer, we require written confirmation from the previous owner confirming they no longer want to be registered as the licence holder.	
Full name of previous owner	

4. Documents	
I confirm I enclose the following original documents:	
<input type="checkbox"/>	V5c
<input type="checkbox"/>	Insurance certificate
<input type="checkbox"/>	MOT

5. Declaration	
I confirm that to the best of my knowledge, the information contained in this notification is true.	
A transfer notification is free of charge.	
Signature	Date

